



WEST (INNER) AREA COMMITTEE

**Meeting to be held in Eric Atkinson Centre, Wellington Gardens, Bramley, Leeds on
Wednesday, 20th March, 2013 at 5.00 pm**

MEMBERSHIP

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stannigley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

**Agenda compiled by:
Debbie Oldham
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 3951712**

**West North West Area Leader:
Jane Maxwell
Tel: 33 67858**

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on Wednesday 20th February 2013.</p> <p>(Copy attached)</p>	1 - 6

Item No	Ward	Item Not Open		Page No
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the Minutes</p>	
9			<p>MINUTES - COMMUNITY FORUM</p> <p>To receive the minutes of the Armley Community Forum and PACT meeting held on 19th February 2013 and the Bramley Community Forum and PACT meeting held on 31st January 2013</p> <p>(Copies attached)</p>	7 - 12
10	Armley; Bramley and Stanningley		<p>MINUTES - ALMO INNER WEST AREA PANEL</p> <p>To receive the minutes of the ALMO Inner West Area Panel meeting held on 11th February 2013.</p> <p>(Copy attached)</p>	13 - 22
11	Armley; Bramley and Stanningley		<p>MINUTES - AREA CHAIRS FORUM</p> <p>To receive the minutes of the Area Chairs Forum meeting held on 9th January 2013.</p> <p>(Copy attached)</p>	23 - 28
12	Armley; Bramley and Stanningley		<p>CHILDREN'S SERVICES REPORT</p> <p>To consider a report by the Director of Children's Services, which provides a summary of performance at area committee level with a broader summary of city level performance, and builds on previous reports with additional local context and tracking of local indicators. The report also includes the majority of education results, including tables of headline results for all Leeds schools and links to additional information.</p> <p>(Report attached)</p>	29 - 56

Item No	Ward	Item Not Open		Page No
13	Armley; Bramley and Stanningley		<p>NEIGHBOURHOOD PLANNING REPORT</p> <p>To consider a report by the Director of City Development which aims to raise awareness of neighbourhood planning and to agree how the Area Committee can support neighbourhood planning in Inner West.</p> <p>(Report attached)</p>	57 - 62
14	Armley; Bramley and Stanningley		<p>WEST NORTH WEST HOMES - PRESENTATION</p> <p>To receive presentation by the Area Performance Manager, West North West Homes. An introductory report by the Deputy Chief Executive is attached.</p> <p>(Report attached)</p>	63 - 66
15	Armley; Bramley and Stanningley		<p>DEVELOPMENT OF AREA LEAD ROLE</p> <p>To consider a report by the Assistant Chief Executive Customer Access and Performance which sets out initial proposals for the implementation of an area lead role following the review of area working in 2012.</p> <p>(Report attached)</p>	67 - 74
16	Armley; Bramley and Stanningley		<p>WELLBEING FUND COMMISSIONING REPORT</p> <p>To consider a report by the Assistant Chief Executive (Customer Access and Performance) which sets out details of the Wellbeing Revenue Budget available for allocation in 2013/14. The report also identifies the projects to be considered and approved from the Wellbeing Revenue Budget allocation for 2013/14</p> <p>(Report attached)</p>	75 - 82

Item No	Ward	Item Not Open		Page No
17	Armley; Bramley and Stanningley		<p>AREA UPDATE REPORT</p> <p>To consider a report by the Deputy Chief Executive which provides an update on progress against the Area Support Team's work programme and local priorities. The report also sets out the progress against actions in the Inner West Area Committee's Business Plan.</p> <p>(Report attached)</p>	83 - 94
18	Armley; Bramley and Stanningley		<p>DATE AND TIME REPORT</p> <p>To consider a report by the Chief Officer (Democratic and Central Services) which seeks Members approval for the dates and times of their Area Committee meetings for the 2013/2014 Municipal year which commences in May 2013, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.</p> <p>(Report attached)</p>	95 - 100
19			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on <u>Friday 17th May 2013 at 10.00am in the Civic Hall, Leeds</u> (Please Note the meeting was originally scheduled to take place on Tuesday 14th May 2013)</p> <p>Map of today's meeting</p>	101 - 102

Agenda Item 7

WEST (INNER) AREA COMMITTEE

WEDNESDAY, 20TH FEBRUARY, 2013

PRESENT: Councillor J McKenna in the Chair

Councillors C Gruen, T Hanley, A Lowe,
J McKenna and N Taggart

CO-OPTTEES: H Boutle (Armley Community Forum)
E Bowes (Armley Community Forum)
K Ritchie (Bramley and Stanningley Community Forum)
K Smales (Bramley and Stanningley Community Forum)

71 Chair's Opening Remarks

The Chair welcomed all in attendance to the February Area Committee meeting.

72 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late item:

- Agenda item 14 – West North West Area Leadership Team Meeting (Minute No. 87 refers)

This document was made available to the public on the Council's website prior to the meeting.

73 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary and other interests.

74 Apologies for Absence

An apology for absence was submitted by Councillor J Harper.

75 Minutes - 12th December 2012

RESOLVED – That the minutes of the meeting held on 12th December 2012 be approved as a correct record.

76 Matters Arising from the Minutes

Minute No. 67 – Inner West Neighbourhood Improvement Board

Mark Law, Chief Executive Officer, BARCA Leeds, updated Members on the Community Organiser Programme in Leeds.

The key points were:

- The Community Organiser Programme involved a different approach to community work.
- A partnership of host voluntary organisations across Leeds had been formed.
- The focus across the inner west area was on the super output areas.
- 10 Trainee Community Organisers had been appointed.
- A Trainee Community Organiser for the inner west area was being invited to attend a future Area Committee meeting to provide an update on the role.

Minute No. 61 – Open Forum – Corporate Parenting

Members briefly discussed the role of being a Corporate Parent. It was agreed to arrange a training session for Members on this.

77 Minutes - Community Forum

RESOLVED – That the minutes of the following Community Forum meetings be received and noted:

- Armley Community Forum and PACT meeting – 15th January 2013
- Bramley and Stanningley Community Forum and PACT meeting – 29th November 2012

78 Matters arising from Armley Community Forum and PACT meeting

Minute No. 4 – Gotts Park Golf Course

Members were advised that Gotts Park Golf Course had been given a temporary reprieve. The Area Committee considered opportunities to develop partnership working, enhance provision and publicise use of the refreshment area.

79 Minutes - ALMO Inner West Area Panel

RESOLVED – That the minutes of the ALMO Inner West Area Panel meeting held on 10th December 2012, be received and noted.

80 Matters arising from the ALMO Inner West Area Panel

Minute No. 4.3 – Community Engagement and Inclusion Update

One Member requested an update on the work of Tenant Scrutiny. Area Management agreed to report back with this information.

81 Minutes - Area Chairs Forum

Draft minutes to be approved at the meeting
to be held on Wednesday, 20th March, 2013

RESOLVED – That the minutes of the Area Chairs Forum meeting held on 2nd November 2012, be received and noted.

82 Matters arising from the Area Chairs Forum

Minute No. 45 – Neighbourhood Planning

Members agreed to receive a report on Neighbourhood Planning at the March Area Committee.

83 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion there were no questions or representations from members of the public present at the meeting.

84 Annual Community Safety Report

The Director of Environment and Neighbourhoods submitted a report which provided an annual update from the Area Community Safety Co-ordinator and Neighbourhood Police Inspector on activity in the inner west area of Leeds to deliver the key outcomes agreed for both Safer and Stronger Communities.

The following officers and representatives attended the meeting:

- Gill Hunter, Area Community Safety Co-ordinator
- Inspector Mark Wheeler, West Yorkshire Police
- Acting Inspector Nathan Franklin, West Yorkshire Police.

There was a brief discussion about nuisance motorcycles. Inspector Mark Wheeler emphasised the importance of the local community coming forward with information. Members were advised that there was a dedicated phone line to report instances of nuisance motorcycles. The Area Committee requested that the contact details be publicised to the local community.

RESOLVED – That the contents of the report be noted.

(Councillor C Gruen joined the meeting at 5.58pm during the consideration of this item.)

85 Annual Report - for the Parks and Countryside Service

The Chief Officer of Parks and Countryside submitted a report which provided an overview of the service and set out some of the challenges faced along with key performance initiatives.

Joanne Clough, Parks and Countryside, attended the meeting and responded to Members' questions and comments.

The key areas of discussion were:

- Clarification about the allocation of resources across inner west Wards. Parks and Countryside agreed to report back with a breakdown of this information.
- Further drainage improvements required at Rodley Park Recreation Ground.
- Concerns about the cost of replacement play area equipment and exploring the possibility of developing alternative provision. Parks and Countryside agreed to report back with information from other local authorities.

RESOLVED – That the contents of the report be noted.

86 Welfare Reform Impact on Council Tenants

The Chief Executive of East North East Homes submitted a report which updated the Area Committee on welfare reform changes that impacted on council tenants.

RESOLVED – That the contents of the report be noted.

87 Area Leadership Team Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report which provided the Area Committee with an update on the work of the West North West Area Leadership Team.

RESOLVED – That the contents of the report be noted.

88 Well-being Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report which provided Members with an update on the budget position for the well-being fund for 2012-13.

RESOLVED –

- (a) That the budget position for the well-being fund for 2012/13 be noted
- (b) That an additional £850 be provided towards the Aston Drive Ginnel closure project
- (c) That the Inner West Events Budget be closed and £1,034 be returned to the Armley revenue pot.

89 Area Update Report

This item was deferred to the March Area Committee.

Draft minutes to be approved at the meeting
to be held on Wednesday, 20th March, 2013

90 Date and Time of Next Meeting

Wednesday, 20th March 2013 at 5.00pm

(The meeting concluded at 7.18pm.)

This page is intentionally left blank

Armley Forum

Minutes of meeting 19th February 2013

Chair: Hazel Boutle

Present: Cllr Lowe, T Maynard, D&D Armitage, C O'Keefe, S Myers, P Eason, J Ramell, P Hannah, J&J Newsome, P Kempster, L Cheney, S Friend, L Wigley, E Bowes, K Anderson, B Davies, B Mason, K Buckley, B Holmes, B&G Lancashire, Ald B Nelson, S&S Richmond, F Smyth, J Lyksky, D Peck, D Lemm, H Shields, D Boutle

Apologies: Cllr Harper, Cllr McKenna, K Harrison, D Newsome, B&M Stead, B&E Rayworth, B Draper, X Chevillard

1	Welcome and introductions	
1.1	Forum Vice Chair, Hazel Boutle welcomed everyone to the forum. Wyn Jones was to present on the Town Street improvements but will attend the next meeting.	
2	Minutes of the last meeting	
2.2	Attendance - Mr Maynard and D&G Armitage missed from the list.	
2.3	K Sibson reported that the damage to the fence at Moorfield Recreation Ground has been repaired. Remind Parks to check the area for illegal bonfires next year.	
4	Environmental Enforcement	
4.1	John Pearson introduced himself as the new Environmental Enforcement Officer covering Armley ward. He provided a written report on his first few weeks in the role and contact details: John.pearson@leeds.gov.uk, Phone 07891 272168	
4.2	Little Scotland - action being taken about bins left on streets. An audit has been completed ahead of a multi agency action day on 14th February. On the day, John and colleagues did the following: 21 waste in garden letters 100 stickers on bins left in the street 120 letters about waste in bin yards John is looking to do similar work in the Nunningtons and Aviaires	
4.3	Dog fouling is one of the most frequent complaints. John will fine anyone he sees not picking up their dog's mess, but he also needs residents to let him know where it's happening and even who is doing it. Forum members reported the Cedars and Carr Crofts as areas of concern.	
4.4	John will visit Town Street over the coming weeks looking at litter and business waste. Cllr Lowe queried whether the promised chewing gum cleaning machine had been purchased. John to find out.	JP
4.5	Forum members reported residents and businesses suspected of dumping waste on Town Street. Cllr Lowe to pass on names.	AL
4.6	John took comments and referrals from the floor: Rats and smell at waste plant on Carr Crofts - K Sibson has spoken to John's predecessor who advised no action was taken as there is a pest control contract in place at the site. The issue of the smell is with the Environment Agency - John to chase.	JP
4.7	<ul style="list-style-type: none"> • Discarded KFC wrappers at the crossing on Stanningley Road. The restaurant has 	

	<p>previously been suspected of dumping commercial waste.</p> <ul style="list-style-type: none"> • Beer cans and bottles a problem on Fearnley Pace. • Graffiti on Lay Lane sub station. John has a walkabout planned for that area as black bags are still an issue on non collection days. • Glass recycling centre behind Wilkinsons & Tesco - rubbish always dumped. • Rubbish and fly tipping by the Commercial pub on Wortley Road. 	JP
5	Police	
5.1	Sgt Gother attended on behalf of Inspector Wheeler and circulated the latest edition of the NPT newsletter.	
5.2	There has been a small increase in burglary, theft from and of motor vehicles and one more robbery compared with last month. Burglary is still 45% down year on year.	
5.3	NPT officers carried out checks on vehicles to target burglars and made seven arrests including one person being equipped to burgle and one who has cocaine and £5,000 in his car.	
5.4	The police supported the multi-agency day of action on 14th February in Little Scotland and seized 8 nuisance vehicles including a quad bike. On that day, no crime was recorded in the whole ward.	
5.5	Sgt Gother reported improvements on Friday and Saturday nights on Town Street. The Eastern European volunteers are providing very useful support speaking to other migrants about acceptable behaviour and the street drinking ban.	
5.6	A member of the forum complained about a police officer ignoring a suspected speeding bike on Carlton Road. Sgt Gother responded that without a speed camera and if the rider was wearing a helmet, no action could have been taken.	
6	Any other business	
6.1	Community First - Still grants of up to £2500 available for voluntary and community groups working in Armley. Please publicise widely as if the money doesn't get spent, it will go back to the central pot. Go to the website http://www.armleyfirst-leeds.co.uk/ for more information. There is also an online survey that the Armley First team would like members of the public to complete - www.surveymonkey.com/s/WKFQPBH . It's asking what the Armley First money should be spent on.	
6.2	Rose Garden at Gotts Park - what has happened to the York stone paving, and can we have an update on the TCV project? K Sibson to find out and invite TCV to the next forum meeting.	KS
6.3	Cllr Lowe told the forum about an action group that has been set up to protest against the 'Bedroom Tax', a charge levied to council house tenants that are under occupying their current property. Cllr Lowe expressed the concerns Ward Members share about how this will affect many local residents. She cautioned anyone planning on withholding rent as a protest that they could face eviction, and to keep the rent in an account just in case.	
6.4	Complaint made about lack of pavement sweeping on Nancroft Terrace since Christmas.	KS
7	Date of next meeting	
7.1	Tuesday 19th March, 7pm Armley Library	

Meeting notes - 31st January 2013
Eric Atkinson Centre, Wellington Gardens, Bramley

1 Introductions

- 1.1 Cllr C Gruen welcomed 15 residents. 6 apologies were noted.

2 Police Update (Inspector Mark Wheeler)

- 2.1 Insp. Wheeler reassured residents that LS13 was not the UK's worst burglary hotspot as recently claimed in the media. The data published by MoneySupermarket.com was based on house burglary insurance claims rather than the number of burglaries. In 2012 there were a total of 176 houses burglaries across the whole area which was a reduction of 65.1% on 2011. There are 15 other Leeds wards with higher burglary figures than Bramley. Many victims in these areas have chosen not to claim or did not have contents insurance. Insp. Wheeler has written to the author of the article to request the article is enhanced to show a fair reflection.
- 2.2 Priority Crime update – between 29th Nov – 30th January there have been 50 house burglaries which is 15 less than 2011. Theft from vehicles has decreased by 8 to 19; theft of vehicles has increased from 5 to 9 and there has only been one robbery compared with 2 in the same period in 2011. There has been an increase in 'other' burglaries. Insp. Wheeler reminded residents not to leave anything of high value in their sheds, outhouses or garages. He thanked the forum for taking on board crime prevention advice and helping to reduce crime in the area.
- 2.3 A resident reported vehicles on Langley Crescent looking for scrap metal. Insp. Wheeler asked residents to report the vehicle registration number of scrap metal vehicles and report them to 101 or emailing Insp. Wheeler directly. A new law has been passed which means scrap metal dealers can only pay for metals by cheque or BACS and not by cash.
- 2.4 Due to the high number of burglaries on the Ganners, a resident enquired whether funding is available to install security measures. KS from the Area Support Team will arrange a site visit to assess what can be done. **KS**
- 2.5 Insp. Wheeler informed the forum he is leaving his position as Inspector from 21st February to take on a role with the response team at Weetwood Police Station. Nathan Franklin will be taking on the role of acting Inspector and will shadow Inspector Wheeler before he leaves. Acting Inspector Franklin can be contacted via email – Nathan.franklin@westyorkshire.pnn.police.uk.
- 2.6 Cllr Gruen thanked Inspector Wheeler for all his hard work in the community and his excellent partnership working. Bev thanked Inspector Wheeler behalf of the Moorside TARA for all his work in the area.

3 Recycling (Rachel Charlton)

- 3.1 Prior to the forum RC handed out an evaluation form to gauge residents understanding of recycling. Another form will be circulated prior to the next forum and the results from both will be compared.
- 3.2 RC informed the forum that 59% of waste from black bins goes into landfill.
- 3.3 The following items can be put in the green recycling bin; all paper, glossy magazines, hard back catalogues, dairies, all cardboard except for pizza boxes due to the high fat content on the box, aerosols, dirty cans, plastics marked; 1,2,4, can be accepted i.e. bottle shaped that holds a liquid, or a plastic that will stretch – bread bag. Tetra packs can not be accepted due to the metal lining. There is currently a 15% contamination rate with green bins. Leeds City Council (LCC) currently can not recycle polystyrene.
- 3.4 LCC does not get the revenue from the green bins but has to pay a gate fee (tonnage). The recycling gate fee is considerably less than black bin waste.

- 3.4 Q: Why can you not buy the compost back from the garden waste.
A: All compost needs to be heat treated before it can be reused to kill any bacteria. This is an expensive process which LCC can not afford to do at present. Currently the garden waste is used on reclaimed land.
- 3.6 Q: What are the incentives for residents to recycle?
A: There is a land fill tax for any waste that goes in to the ground which goes up by £8 per tonne per year. The average household produces a tonne of waste a year so LCC have to reduce the amount that goes into landfill to help reduce the costs passed on to residents.
- 3.7 RC reminded residents to recycle all plastics from the home i.e. items from the bathroom, kitchen and shed etc. Lids can be left on bottles etc.
- 3.8 The current green bin contract is coming to an end. In the tendering process for the new contract LCC will ask companies to include additional services i.e. glass and textile collection. The new contract will be live at the end of summer.
- 3.9 The 80% of the city is proposing to go to an alternate week collection (week one - black bin collection, week two green bin collection). Bramley is expected to change over in the Autumn.
- 4 **Environmental Services (Martin Beaumont, Enforcement Officer, WNW Locality)**
- 4.1 MB informed the forum that the service is in the final stages of a restructure. The service covers; bins on streets, graffiti, fly tipping, inspection of vehicle carrying waste, over grown vegetation, drop curbs, dog fouling, drainage issues and works closely with Streetscene.
- 4.2 Residents are responsible for taking in their bins after a collection and store them in an appropriate place. Residents can be fined for leaving bins on the street. If there is any rubbish left on the street after a bin collection, Street Services are responsible for clearing the rubbish not the bin operatives.
- 4.3 A resident expressed concerns over the length of time it take to get a bin installed once agreed. The WNW Locality Team now carry out this work which means the process has improve and is more responsible.
- 4.4 A complaint was raised about operatives are not picking litter up around the bins. The service is working closely with their supervisors to address this problem.
- 4.5 A resident enquired whether more bins could be installed at the entrance of Rodley Park. The WNW Locality team are responsible for the bins outside the park and Parks and Countryside are responsible for the bins inside the park. MB took the residents details and will carry out an assessment.
- 5 **Bramley Baths**
- 5.1 John Battle thanked the Forum on behalf of the Friends of Bramley Baths for their support in reopening Bramley Baths.
- 5.2 The Baths opened on the 1st January 2013 and Danny Whiteley has been appointed to the new role of Centre Development Manager. As well as swimming and the gym, Bramley Baths runs range of activities such as Zumba, Hula Hooping, sauna, steam room , a social area and the centre has rooms to hire. The gym and swimming pool are run by qualified and trained professionals.
- 5.3 The baths are setting up a life guard scheme which is looking to recruit locals aged 16-20 to be trained and gain a qualification at the end of the process.
- 5.4 Currently they are looking in to offering a discounted rate for the elderly and also allocating a number of hours a week to help and support vulnerable children.
- 5.5 Open hours are;
Monday – Friday 8am -1pm, 4pm - 8pm.
Saturday 8am – 1pm,

- Sunday 8am – 12noon.
- 5.6 DW offered the forum a room to host one of the forum meetings in.
- 5.7 Residents asked for swim only price. DW explained that because the costs of the chemicals and the heating were so expensive it is not viable for the Baths to offer a swim only Membership. The classes e.g. Zumba are included in the Membership and they are looking to introduce mother and tots groups, kids Zumba, tumble tots and a baby gym.
- 5.8 JB invited forum members to attend the Friends of Bramley Baths meetings as they would welcome any suggestions made by the community at improving the Baths.
- 5.9 Residents can not use their bodyline card at the centre.
- 5.10 Both DW and JB reinforced the message - use the Baths or lose it.
- 5 Area Committee Update (Kevin Ritchie – Bramley Forum Co-optee)**
- 5.1 KR gave an update on what was discussed at the last Area Committee, he also noted that the documents for the committee are available on the Leeds City Council website (www.leeds.gov.uk)
- 5.2 The deadline for applications for the Wellbeing commissioning round ended on the 2nd Feb.
- 6.0 Any other business (All)**
- 6.1 Cllr Gruen talked through the forward plan and the forum agreed to a Crime themed meeting for the March forum. ZT to circulate the forward plan with the forum notes.
- 6.2 A resident requested an officer from the dog warden team to be added to the agenda.
- 6.2 Events for 2013:
1st June - Bramley Festival
2nd June - Bramley Music Festival
21st July - Bramley Carnival
29th Nov - Christmas lights switch on
- 6.3 Gloria Dawson the new Locality Community Organiser introduced herself to the forum and explained her role. She will help to promote the Forum through her community contacts,
- 7.0 Next Meeting**
- 7.1 28th March 2013, venue TBC
6.30pm Housing forum, 7.30pm community forum.

ZT

This page is intentionally left blank

**MINUTES
INNER WEST AREA PANEL MEETING
4pm AT WESTFIELD CHAMBERS
MONDAY 11th FEBRUARY 2013**

ATTENDEES:

AREA PANEL MEMBERS: Hugh Morgan Pugh (CHAIR) HMP
Jenny Holt JH
Jean Paxton JP
Councillor J Mckenna JM

OFFICERS:

Akbar Khan APM AK
Rukhsana Mahmood
C& D Project Officer RM
Elaine Rey
Corporate Support ER
Tracey Thorpe Minutes TT

- 1.0 Apologies:** Apologies were received from Andy Liptrot, Deanne Hodgson. Cllr McKenna informed the panel that Cllr Taggart was attending another meeting. A message and a pack was sent out to Mr Graham McDonald but no contact has been received

1.1 EQUALITY & DIVERSITY TRAINING

Rukhsana Mahmood attended the meeting to deliver training on Equality and Diversity a paper was circulated to all members who took part in answering all the points covered in the report. HMP found it all very interesting and asked Rukhsana if they could have a certificate.

1.2 ALMO REVIEW

Elaine Rey from Corporate Support attended the meeting to report on the Almo review. The report has gone to the Executive board in early January; there are two options to consider. One is to go back under the direct control of Leeds City Council, two the Almo will be run as one. Letters and questionnaires have all been sent out to customers. Area Panels will continue to operate, Leeds City Council is interested in what the Area Panel's thoughts are for the future i.e. would they like to see any changes.

ER stressed to the panel that no final decisions had been made and that Leeds City Council do not have a preferred option at the moment.

2.0 Minutes of the Previous Meeting Held on the 22nd October 2012 and Matters Arising. **ACTION**

Minutes were read through and agreed a true record.

3.0 Capital Expenditure.

Paul Rounding of ABCL to be invited to attend the next meeting in April, TT to send invite out. **TT**

3.1 External Funding Update.

Funding reports are apparently only done every quarter, the next one will be due at April's panel. TT to contact Dawn Appleyard for April's report. **TT**

4.0 Customer Involvement

4.1 Area Panel Bids

Bid Ref AP87 2012 BROADLEA FENCING £17,250.00

The above bid has been submitted by Sukhvinder Singh Aujla to install approximately 120 metres of palisade fencing, powder coating in green, at 1.8 metres in height to boundary of waste land properties on Broadlea Grove, Broadlea Hill and Leeds & Bradford Road. To level and grade the land to make it suitable to be put on contract with Continental for them to then maintain and to remove the remaining items of fly-tipping.

The panel agreed this area would be improved by the fencing, the bid will be deferred until the next meeting in April. The panel would like to see the consultation letters that were sent out to tenants of Broadlea Grove, Broadlea Hill and Leeds and Bradford Road. If the bid is approved the funding will be out of the next financial years budget. TT to ascertain the letters from SA and bring back to the next meeting. **TT**

4.2 Update on Previous Bids from AK

Revenue:

Armley Fun Day was a success now completed.
Coal Hill Lockable Grit Bins have been ordered.
Poplar Way turfing verges, issue with materials Ak currently chasing up.
Broadlea Grift Bins have been ordered.
Armley Christmas lights have been paid for thanks to the area panel.
Westerley Rise Fencing is to be resubmitted to the area panel.
Broadlea A, frame works to be ordered.
Burnsall Court tenants facilities and Burnsall Croft improvements both awaiting authorisation which will be put on before next the meeting in April.

Capital:

Wyther Park Metal Fencing
Landseer Road Fencing
Burnsall Grange Walkway
Summerfield Place bin area
Clyde Walk

All the above have been raised to the property service team and awaiting confirmation when the works will start.

The Clyde Walk project will have £40,000.00 spent over the next twelve months all monies from capital is pretty much spent, there is about £15,000 left from revenue. AK stated everyone has done really well in getting the bids through, there has been a wide and varied collection of bids and a marked improvement on them all.

4.3 Community Engagement & Inclusion Update

Steven Towler gave a explanation of the areas of work that the team have carried out each month.

If anyone has any new and creative ideas as to how you can involve your community, you can contact Rukhsana Mahmood who is the Cohesion & Diversity Officer at WNWhl.

There was no diverse community fund from Inner West.

In the report RM also reported on how WNWhl are meeting the needs of Diverse Communities by continually organising and promoting twice yearly forums for each of the top 6 languages other than English which is requested by our customers these include Arabic, Farsi, Kurdish, Polish, Tigrinya and Urdu.

RM reported that the Tenant Scrutiny Board have completed their scrutiny of Property Security. This primarily covered fire safety, gas servicing and access to communal buildings.

Their report on their findings and recommendations was taken to the Board meeting on 24th January 2013. They have made 16 recommendations to improve our service to tenants and leaseholders and these are now being considered by the Board and an Action Plan for implementing those that are agreed will be developed.

Copies of the report are available on the WNWhl web site or on request from the Community Engagement & Inclusion team.

The next step for Tenant Scrutiny is to decide its future topics. This will be done using customer satisfaction levels and performance information. A meeting will be held with Board members in March to agree the topics.

Further reports will continue to be brought to the Area Panel as scrutiny progresses.

There are currently eight active and recognised Tenants & Residents Associations in the Inner West area. Associations play an important role in developing community spirit and in ensuring that local residents have a voice and are able to influence the services and priorities affecting their communities.

Area Representatives are invited to regular meetings to receive up to date information and support in their role. The six areas currently represented are: Brookleigh, Minster Flats, New Street Grove, Whingate Green, Whingate Court, Whincover Grange.

5.0 Local Issues

5.1 Local Performance Framework.

AK reported that during December performance was poor there was a lot of sickness in the Armley and Bramley teams plus Christmas holidays.

92.8% graffiti was removed.

AK reported that Paul Robinson's teams had done a brilliant job of clearing snow and putting the grit down. A letter to thank all Neighbourhood Standard Officers in all areas is to be sent out congratulating them on their efforts.

From April a narrative report will be attached with the performance records.

A action plan for the Bramley office will be put in place for when staff have not not performed ie missing targets hopefully there should be a marked improvement for April.

AK is looking at having more involvement from residents wanting to promote more local schemes looking at the Broadleas, Fairfield, Wyther areas. A locality pilot on Mistress Lane and Ley Lane is going to be starting, with a view to looking at litter not getting picked up, graffiti and illegal drugs issues, working with the police using their intelligence. Hopefully in August we will be able to give good feedback on what has been achieved.

5.2 Ground Maintenance Update.

The report highlights that grass cutting was completed on the 7th November 2013. This was the last grass cut for the season and an extra cut to what was originally planned due to wet weather over the year.

Continental Landscapes have been delivering against WNWhl performance targets with 99.5% overall performance result (99% target) 92% of assets have been cut right the first time (90% target)

A monthly customer satisfaction surveys only take a snapshot of views from our customers. Out of 367 asked, 83% have been very or quite satisfied by performance, and 14% very or quite dissatisfied. Satisfaction in the winter months is always higher than in the height of the growing season and the overall performance data is improving.

Shrub maintenance is due to be completed by mid-February some delays were experienced due to the weather and ground condition. Training has been offered to Neighbourhood management staff to ensure that all staff is confident with monitoring and that they all understand issues around inaccurate mapping and how to rectify this.

Re-stocking of shrub beds that are in a poor condition and are not always fully stocked potentially are leaving large areas which tend to be invaded by weeds. Consideration needs to be given to whether WNWhl wants to restock some of the shrub beds or if it is more appropriate to remove the remaining shrubs and grass the bed over. Area Panels may want to consider whether there are any of these changes they would like to support and fund as may local Councillors.

AK reported on the Safer and Stronger Communities Scrutiny Board, the report highlighted that during November Leeds City Council Scrutiny board; made 10 recommendations related to the Leeds wide ground maintenance contract.

The most significant recommendation (2) to WNWhl is to explore a move towards an extended shrub maintenance service; and a fortnightly grass cut frequency to achieve a better quality of service.

The response is WNWhl need to make sure that they prioritise the best use of their limited funds in these difficult financial times. WNWhl want to retain flexibility and phasing will be adopted in 2013 which will use climate condition to direct the overall frequency. It is believed that this approach offers the best value for money. The increased frequency of grass cutting on "premium" sites in response to customer concerns raised during 2012 will be retained.

Recommendation 4 ask for a number of departments and continental to review the existing litter picking responsibilities and opportunities for more joined up working.

The response is some consideration is being given for Continental to expand litter collection to cover adjacent hard surface where applicable in co-ordination with street cleansing activities.

Recommendation 10 is to develop a Communication Strategy aimed at promoting public awareness of behaviour that is obstructive to the delivery of a good quality grounds maintenance service (e.g parking on public verges).

The response it is proposed that this takes place ahead of the grass cutting season in 2013.

JP stated there has been letters in the evening post about how the grass is being left too long in between cuts.

AK has asked Jean is to report back if the grass gets too long as local areas of issues need to be reported.

6.0 Any Other Business

Date and Time of Next Meeting

Monday 29th April 2013 4pm (Training 4.30pm) at Westfield Chambers



Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Wilkinson, A McKenna, K. Bruce, J. Akhtar, P. Wadsworth, J. McKenna, J. Jarosz

Officers: J. Rogers, K. Kudelnitzky, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: S. Kelly, H. Pinches, D. Marshall

Item	Description	Action
1.0	Apologies	
1.1	Cllr A. Gabriel, R. Barke	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 2 nd November 2012 were agreed as an accurate record.	
2.2	<u>3.5 of previous minutes – Review of Youth Services</u> The question was raised as to when the change to appointing members to Cluster Boards through Area Committees would be taking place. The intention is to introduce the changes at the next Full Council AGM in May.	
2.3	<u>4.19 of previous minutes – Neighbourhood Planning</u> It was requested that the meeting should be arranged as soon as possible to discuss the role of Area Committees in the Neighbourhood Planning process, involving Cllr Angela Gabriel, Cllr J McKenna, Cllr Ghulam Hussain, Kathy Kudelnitzky and Ian Mackay.	
3.0	Welfare Reform	
3.1	Shaun Kelly, Finance Manager – Welfare Benefits, attended to provide an update on the impact of welfare reforms in Leeds.	
3.2	The April changes are known and are in hand and there has been good cooperation with the ALMOs and registered social landlords in dealing with the housing benefit changes.	
3.3	Under-occupation cases have been contacted by Leeds Benefits Service and the more vulnerable cases, including foster carers and properties with substantial adaptations have been identified. The discretionary housing payment settlement for 2013/14 has been settled and is an increase of almost £900k from the previous year.	
3.4	Implementation of the Housing Benefit cap has now been deferred nationally until June 2013 and those already identified as being affected will have the cap applied from September 2013 at the latest.	
3.5	Claimants on current council tax benefit who will now have to contribute to council tax will be informed how much they will have to pay. A scrutiny board working group is looking at issues regarding council tax and under-occupation.	
3.6	In terms of Local Welfare Provision, the settlement to Leeds following the abolition of community care grants and crisis loans has been confirmed for 2013/14 as around £2.8m. The draft policy for local welfare provision will go to Executive Board in February 2013.	
3.7	It is now unlikely that there will be any impact in Leeds until March 2014 and it	

is likely that Leeds Benefits Service will continue to be dealing with housing benefit claims long after that. Pathfinders for introducing universal credit will take place in Greater Manchester and Cheshire from April 2013 and these will initially only be applied to the least complicated cases.

- 3.8 Post 2015 focus pilots will be taking place to look at the longer term role for local authorities in supporting universal credit claimants. Leeds is not a pilot area. This suggests that there will be an increasing role in this area for local authorities in the future.
- 3.9 A program of road-shows for local people, along side awareness sessions for frontline staff have been taking place in preparation for the changes ahead.
- 3.10 It was pointed out that under-occupancy will cause problems even for those residents who want to move to smaller properties as there is a lack of one bedroom accommodation in the city. It was mentioned that in the past there had been a drive to remove one-bedroom flats and bedsit council accommodation in Leeds, and that there needed to be co-ordination with other housing providers to deal with future problems. Discussions are already taking place through the Housing Forum.
- 3.11 It was also stressed that the city needed to guard against creating large areas of one bedroom and bedsit accommodation and that there was a need for balanced communities with a range of housing provision catering for families and single people.
- 3.12 There will be an increased challenge in providing support for people who will need to find new employment or increased hours, and work is taking place to identify people where this is an issue and to provide targeted support.
- 3.13 Area Chairs requested a briefing note based on information provided at this meeting, and pointed out that the issue of welfare reform was more and more prevalent at member's surgeries and members needed up to date information.
- 3.14 It was also requested that a report needed to be taken to Area Committees before the end of March to provide an update on welfare reforms, details of support that is available and that this should also include information relating to Jobs and Skills and the worklessness agenda. It was stressed that this needed to include the impact in each Area Committee area and should also include action being taken by ALMOs and other partners.
- 3.15 It was stressed that the council needed to establish it's own attitude towards tenants who would have problems in meeting rent payments. It was suggested that this should be explored through discussions at Area Committee meetings.
- 3.16 The issue of payday loans was raised and the mounting problem of debt. Work is going on with the Credit Union to publicise it's services. Leeds Credit union now has access to funds through a Community Development Finance Institution (CDFI) which allows it to agree loans with higher risk customers at interest rates significantly lower than payday loan companies and illegal loan sharks, who are becoming more of a problem.
- 3.17 It was suggested that there should be a campaign to cap the interest rates that financial institutions can apply. It was mentioned that some legislation could be introduced in 2014 but there was no detail at present.
- 3.18 It was also pointed out that Crisis Loans from the Social Fund will no longer be available from 1st April 2014.
- 3.19 It was pointed out that there will inevitably be a reduction in income in Leeds due to welfare reform and that there needed to be a co-ordinated strategy to tackle issues across services and across partners.

**Shaun
Kelly**

**Steve
Carey**

- | | | |
|------|---|---------------------|
| 3.20 | It was suggested that the issues of welfare reform and worklessness should be focused on by the three Leadership Teams and that this may be one of the ways to maintain cross partner co-ordination of efforts. | Area Leaders |
| 3.21 | Shaun Kelly agreed to take comments from this meeting to the Welfare Reform Board and will discuss how best to update Area Committees in current and future changes. | Shaun Kelly |
| 3.22 | It was also requested that Dave Roberts should be invited to the next Area Chairs forum meeting to discuss approaches to financial inclusion. | Sarn Warbis |

4.0 Area Review – Executive Board Paper and Implementation Planning

- 4.1 Heather Pinches, Executive Officer – Performance Management, attended and brought a draft Review of Area Working Implementation Plan for discussion.
- 4.2 Heather pointed out that this had been a broad review and the implementation plan would focus down onto delivery of the various recommendations. Priority needed to be established through this forum and more specific debates would take place with Area Committees on various issues.
- 4.3 Heather ran through the recommendations and suggested actions:
- 4.3.1 Embedding locality working – annual report on progress and remaining challenges to Executive Board. Initial report in the Autumn of 2013.
- 4.3.2 The development of more locally responsive and accountable services:
- Youth Services – review in progress with paper to Executive Board in February
 - Neighbourhood Planning – Area Committee role being developed and due to come back to the next Area Chairs Forum meeting
 - Employment and Skills – building on work in the South and developing initial options for discussion
 - Parks and Green Space – discuss programme and plans already underway and link to the review
 - Local Highway Maintenance – better liaison and influence of annual maintenance plan. Explore influence over strategic issues.
 - Community Centre Review – ensure links made with Review of Area Working and Asset Review. Delegation amended as required.
 - CCTV – review delegation and impact on wellbeing funding. Link to wider community safety work.
- Procurement and commissioning arrangements to include member involvement / influence and less bureaucracy.
Consider capacity and systems for Area Committees to deal with new areas of influence.
- 4.3.3 Developing the Area Lead role – role description, support and development needs, constitution issues.
- 4.3.4 Partnership arrangements – mapping of structures, establishing links and influence of Area Committees, communication of arrangements.
- 4.3.5 Clinical Commissioning Groups – Area Committees contribution of local input, role around Adult Social Care.
- 4.3.6 Children’s Services Clusters – member appointments, links with Area Committees.
- 4.3.7 Locality Based Funding – existing resource allocations, delegating more funding to local decision making.
- 4.3.8 Area Committee Boundaries – maintain current areas, explore cross boundary arrangements, develop potential role of co-optees.

- 4.3.9 Area Committee Meetings – control of agendas, localised reports, structures of meetings, administration issues.
- 4.3.10 Consultation and Engagement – Role of Area Committees, local co-ordination including partners, links to city wide and citizen’s panel activities.
- 4.4 Heather invited comments on the content of the draft implementation plan, and indications of where priorities should be placed and what involvement Area Chairs and Area Committees could have in the implementation stages.
- 4.5 There was general agreement that members felt Area Committee meetings were paper heavy and not enough local focus was provided in reports. It was pointed out that Area Chairs could already exert their influence over agendas but that services needed to be more focused around the needs of each Area Committee.
- 4.6 There was a suggestion that Highways Maintenance could be further up the priority list due to it’s links with the existing environmental delegation, particularly regarding street cleaning and gully maintenance.
- 4.7 Concerns were raised over how much work would be placed on each sub group, and that this issue needed to be considered as processes were being developed. It was suggested that responsibility needed to be shared between all Area Committee members and that there would be opportunities for influence and responsibility to be shared wider in the future.
- 4.8 It was welcomed that discussions around links with Adult Social Care were taking place and it was suggested that the issue of luncheon clubs should be reconsidered as these were particularly of importance to the outer areas. It was pointed out that this issue had been discussed previously at the Area Chairs Forum but it was agreed that discussions would take place to establish if there were any options to progress this further.
- 4.9 It was stressed that Area Committees did not want to be given responsibility for services that had intrinsic problems including financial pressures. It was agreed that there needed to be clarity and openness, particularly around budgets, as delegations were being proposed. The view was expressed that although budget reductions in services were inevitable, there were still opportunities for local members to take control of implementation and to make sure that local needs and priorities were being addressed.
- 4.10 It was mentioned that when looking at Parks and Green Space it was important that city wide resources such as golf courses and other leisure facilities were not included in any proposed delegations.
- 4.11 It was raised that there had been inequities in the past over the provision of youth services and that there needed to be a fairer distribution of resources that would take into account areas of particular need.
- 4.12 It was suggested that in the current climate it was necessary to get more out of the budgets that we have and that value for money was key. It was also suggested that there needed to be local member support for asset disposals and that income created should be retained in the local area.
- 4.13 The question was raised as to how much flexibility would be given to Area Committees regarding delegated budgets to target priorities, and how much would be ring-fenced to specific services. It was suggested that there was a move to more local control and influence but that there would have to be notice periods established if major changes were being suggested. It was also pointed out that for some services there were statutory duties that had to be performed and any flexibility in service provision would have to take this into account.

- 4.14 The subject of Youth Service provision was raised and it was agreed that Area Committees should have an influence over the deployment of services. It was also suggested that there were links with Extended Schools Budgets and that a co-ordinated approach was needed to maximise resources. It was also suggested that where youth work is organised through school clusters there is a danger that the whole community is not considered. It was pointed out that there were concerns from within procurement as to the value of local commissioning, but there were clearly pros and cons and this was still worthy of debate.
- 4.15 It was suggested that the Area Chairs should consider their structures and their ability to cope with the new areas of influence that were suggested in the review report. There needed to be a demonstration of the will and capacity of Area Committees to cope with the proposed changes for the review to be successful.
- 4.16 It was also pointed out that the Area Support Teams were already stretched and that for any new delegated service or increased locality influence there would need to be the staff allocated to support it's function in the localities.

5.0 Wellbeing Budgets

- 5.1 Dean Marshall, Finance Manager, attended with a wellbeing fund summary position statement as at period 8. It was mentioned that this was underpinned by detailed statements for each Area Committee and that this information would be provided to individual Area Committees.
- 5.2 It was pointed out that there had been a large carry forward from the previous financial year and that this meant that there was a considerable amount available this year. It was stressed that any spend needed to be focussed on making a difference for local communities.
- 5.3 A systematic process was now in place to better track approvals, allocations, commitments and actual spend and that officers now had confidence in the figures that were supplied and the processes for tracking progress.
- 5.4 There had been issues previously in reconciling commitments made by Area Committees and orders raised on the council's budgetary systems, leading to an inaccurate picture of outstanding balances. The process implemented now made it easier to gauge how much money was still to be spent in each area.
- 5.5 There is currently approximately £700k across all ten area committees which has yet to be allocated to projects. Since 31st August an additional £600k has been paid and an additional £460k worth of orders raised and authorised. Great efforts have been made by Area Committees, Area Chairs and Area Support Team staff to get approved projects and payments through the system.
- 5.6 It was pointed out that the figures showed a snap shot of the budget position and that additional commitments were being made on a weekly basis. It was also pointed out that there were still three months left in this financial year.
- 5.7 Although it was stated that outstanding budgets would not be removed at the end of this year, it was pointed out that in the current climate all underspending was being closely monitored and that in the future this could have an impact on decisions about further budget allocations.
- 5.8 It was pointed out that in some areas money was being built up over a number of years to fund major projects and that there should be a process for highlighting these funds as being earmarked or committed. It was agreed that this would be looked into.
- 5.9 It was also suggested that as the council was moving to budget setting over a four year period, this should also apply to wellbeing funding. This would make

**Dean
Marshall**

commissioning of longer term projects easier and would make budget management more accurate.

- 5.10 A suggestion was made that Area Committees with budget carry forwards could use funds to support Areas that are not able to fund all potential projects in their area each year.
- 5.11 It was mentioned that each Area Committee needed to ensure that any spend was good spend, and that efforts should be made to lever in additional funding whenever possible.
- 5.12 It was pointed out that in some inner areas there was active promotion of applications for wellbeing funding which made it easier to allocate funding at the beginning of the financial year.
- 5.13 It was mentioned that as pressures on services budgets increase, there will be a greater onus on Areas to define their priorities and to add to the minimum offer from a service if there is a particular local need.
- 5.14 It was pointed out that a lot of progress has been made in rationalising the wellbeing budgets. Area Chairs will be provided with regular updates from Area Support Teams as the picture develops over the next three months.

6.0 Any Other Business

- 6.1 Cllr Gruen thanked the Area Chairs, Area Leaders and Area Support teams for the efforts made this year and said that he felt good progress had been made and that Area Committees were in a better place now than they had been.

7.0 Date of Next Meeting

- 7.1 Friday 1st March 2013, 09:00 – 11:00, Committee Room 1 - Civic Hall

Report of Director of Children's Services

Report to Inner West area committee

Date: 20 March 2013

Subject: Children's Services area committee update report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary

1. Children's Services directorate provides six-monthly area committee reports, in February/March and September. These reports inform members on local outcomes for children and young people, and support the involvement of area committees in improving these outcomes by providing an update on the work of the Children's Services Directorate and of the Leeds Children's Trust. The progress made against local and national agendas is also highlighted. Emphasis in this report is given to the ongoing development of targeted and early intervention services.
2. The report provides a summary of performance at area committee level with a broader summary of city level performance, and builds on previous reports with additional local context and tracking of local indicators. The majority of education results are presented in this report, including tables of headline results for all Leeds schools and links to additional information.
3. 156 (11.2 per cent) of the children looked after population comes from the Inner West area. This is 13 lower than the June 2012 figure reflecting the city level drop in numbers. The level of NEET was 7.5 per cent, just under one percentage point lower than the June figure, but higher than the citywide December figure of 6.0 per cent. The percentage of primary schools rated good or better has risen by 20 percentage points to 67 per cent, as three primary schools have improved their Ofsted rating from satisfactory to good.

Recommendations

4. Area committees are requested to note the content of this report.

5. Area committees are asked for feedback on the report.
6. Area committees are asked to consider providing financial support to young people wanting to access the National Citizen Service programme who are unable to self-fund.

1.0 Background information

- 1.1 This is the first of two reports in 2013 that provide elected members with an update on Children's Services developments. Updates include:
 - Key developments concerning Children's Services in Leeds, including the development of targeted services and locality provision.
 - Performance against the Children and Young People's Plan (CYPP); information is provided at an area committee level where possible.
 - Headline school results for the 2011-12 academic year.
- 1.2 Our ambition is for Leeds to be a Child Friendly City, with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
 - Delivering the CYPP with a focus on three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
 - Focusing efforts on a shared commitment to developing a Child Friendly City, supported by all communities and sectors. This is not only about good outcomes for children and young people, it is also about ensuring that their voice is heard and their influence is real. This is underpinned by a commitment to achieving reductions in child poverty.
 - Developing the Leeds Education Challenge, to ensure that Leeds' children and young people are engaged in learning, and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
 - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. The principles of restorative practice and Outcomes Based Accountability underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. Through the presentation of performance data, this report supports an informed discussion on local challenges, needs, and progress against the CYPP. This is intended to help area committees take forward these priorities at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas, including the local children's clusters.
- 1.4 Further, more detailed information is available via the following websites:
 - The West Yorkshire observatory (<http://www.westyorkshireobservatory.org/>).
 - The Department for Education's 'in your area' website (<http://www.education.gov.uk/cgi-bin/inyourarea/areasearch.pl?search=Leeds>).
 - The cluster profile (<https://www.leedsinitiative.org/ClusterDataProfile.aspx>).

2.0 Key developments in Children's Services

Child Friendly Leeds

- 2.1 The ambition is to establish a consensus across the city that everyone can do something to play a part in improving children and young people's lives, so that children and young people are at the heart of everything that is done.
- 2.2 Following the successful launch event and 'thumbs up' brand development in 2012, there has been growing interest in and support for this work. In December, a strong Child Friendly Leeds presence at a 'Yorkshire Mafia' event (a major consortium of regional businesses), resulted in a number of pledges of specific support; for example, one organisation has offered to send its 200 employees into Leeds schools as part of their annual paid volunteering days. Child Friendly Leeds has now received over 120 specific pledges of action, and has attracted nearly 100 ambassadors and over 250 supporters. An increasingly strong web presence is being established through social media, and the Child Friendly Leeds brand is increasingly prominent in promotional materials for services and events relevant to children and young people.
- 2.3 Underpinning the Child Friendly Leeds ambition is a strong citywide focus on the areas of work where the biggest difference can be made - the obsessions. On each of these three areas, Leeds is seeing significant improvements. Whilst there is much more to do across the obsessions, the improvements demonstrate that a relentless focus on a small number of key priorities can deliver real impact on outcomes. This focus will continue in the coming months, and much of the work with businesses as part of the Child Friendly Leeds initiative will encourage them to support this by, for example, building links with a local school, or children's centre, offering entrepreneurial opportunities to more young people, and supporting Leeds foster carers.

New ways of working

- 2.4 The major restructure of Children's Services is now embedded, with some of the key changes beginning to generate real benefits, including strengthening local partnership working. Examples include the new localised arrangements for social work service teams, the development of specific children looked after teams, and the introduction of the targeted services leader posts.
- 2.5 A current focus is the roll out of more restorative approaches - working with children, young people and families, rather than doing things for them or to them, and providing them with the tools and support to solve their own problems and to become more resilient about the pressures they face. Many staff have already received restorative practice training and are developing this approach in their daily work with families and colleagues. A cornerstone of the Leeds approach to working more restoratively is the roll out of family group conferencing across the city.
- 2.6 Restorative practice is underpinned by values of empathy, respect, honesty, acceptance, responsibility, and mutual accountability, and it provides a common approach and language across agencies, creating consistency across services. Its main goals are:

- Building and repairing relationships to work in ways that are respectful and engaging, enabling participants to develop understanding and empathy about the impact of their behaviour, both positive and negative.
- Empowerment of individuals, groups, and communities.
- Cultural sensitivity.
- Shared responsibility; outcome- and solution-focused.

2.7 Linked to this is Families First Leeds, the local response to the national Troubled Families initiative. This sees the use of a multi-agency and restorative approach to support many of the city's most vulnerable families.

Partnership with schools

2.8 Critical to the success of all of this work is the continuing evolution of strong partnerships with and across Leeds schools. There continues to be a citywide commitment to working together as a city, supported and facilitated by the local authority, to raise standards and share best practice. The Leeds Education Challenge, and the 'For Heads' model - which puts a representative group of head teachers at the centre of a strong partnership with officers - are providing the framework and confidence for a more co-ordinated approach, whilst also enabling more challenge within the system. The impact is evidenced by the strong set of results across Ofsted inspections of Leeds schools since the new inspection framework (September 2012) and by the co-ordinated response to the GCSE English results debate during late 2012.

2.9 Schools are continuing to engage with and invest in the cluster model of local partnership. It remains critical that this continues at a time when schools are gaining more autonomy and freedoms, to maintain a citywide collective focus on our shared priorities for children and young people.

National Citizen Service 2013-14

2.10 The youth service will be delivering the National Citizen Service programme to benefit young people aged 16 and 17 in Leeds across two years. The programme aims to achieve:

- A more cohesive society, by mixing participants of different backgrounds.
- A more responsible society, by supporting the transition into adulthood for young people.
- A more engaged society, by enabling young people to work together to create social action projects in their local community.

2.11 Young people in the most deprived lower super output areas will be targeted, although the programme will be inclusive. The programme offers a structured delivery model, including residentials, to engage young people, build their confidence, improve teamwork and develop other skills to enable them to work together successfully. A more detailed report will be submitted to area committees later this year, detailing both the financial elements and the social action projects involved in the programme.

2.12 The cost of the programme to a young person is £50 per place. Area committees are asked to provide financial support for those young people who are unable to

cover the costs themselves, to ensure that no young person will be prevented from participating through hardship.

Continuous improvement

- 2.13 The ongoing journey of improvement for Children's Services is critical in light of the intensive inspection regime faced by the directorate. Leeds is awaiting an unannounced Ofsted inspection of our child protection services. An 'improvement hub' has been established to co-ordinate the various strands of improvement activity taking place and a 'nine point plan' has been developed and shared widely with staff to set the direction for the next stage of development work needed to move towards the delivery of outstanding social work services.
- 2.14 Furthermore, Children's Services have agreed to work with Ofsted to enable them to test out some of the tools and methodology for the new looked after children and care leavers inspection. Leeds is the only authority that has been approached by Ofsted, and is an indication of Leeds' growing reputation within Ofsted.

3.0 Development of locality, targeted, and early support services

- 3.1 Children's Services delivers work and services locally through 25 clusters. Each cluster has a local authority partner (LAP) and one or more elected members assigned to them. Elected members provide a vital role in supporting and challenging clusters to form the widest possible partnerships to support the local delivery of the CYPP. The role of the LAP is to support the cluster to deliver the CYPP locally, with particular reference to turning the curve on the three obsessions. There are a number of models of cluster governance, and some clusters are working with LAPs to review their existing governance structures. Elected members are welcome to be involved in these reviews. A list of cluster contacts is in appendix four (page 22).
- 3.2 Substantial efforts have been made to support clusters to develop services that identify and support vulnerable children, young people and families as early as possible in the life of the problem. A schools forum decision in 2012 means that clusters will continue to receive financial support for the next three years. In addition, services such as early start teams (partnerships between council early years staff and health) and children's social work teams have reorganised, to operate from/on a cluster-based geography.
- 3.3 From the first week of January 2013, a targeted services leader (TSL) was attached to each of the 25 clusters; this time last year, there were five. TSLs support the early identification of vulnerable families and utilise the top 100 methodology, and guidance and support, to co-ordinate services to vulnerable families. They are also responsible for the local co-ordination of the Families First cohort. The top 100 methodology for identifying and working with children and families is now established and well embedded in most clusters. A top 100 methodology support and guidance package has been developed to support emerging clusters.
- 3.4 The September 2012 report to area committees incorporated details of the development of targeted services within Children's Services. Targeted services consists of attendance services, support to clusters, intensive family support, and youth offending services. These services, and the early start services, work with

children, young people and families to ensure appropriate support is offered in a timely manner.

- 3.5 Targeted services has restructured to work more closely with clusters to support the attendance agenda. This has been very well received by clusters, with some outstanding feedback on the new relationships. This has contributed to Leeds reporting its best attendance figures ever across the city.
- 3.6 Common assessment framework (CAF) systems have been overhauled. The quality of most CAFs is good, and independent experts agree that Leeds has some of the most coherent CAF systems in the country. A comprehensive training programme for practitioners has been undertaken. Children's Services Scrutiny Board, the Children's Trust Board, and the Leeds Safeguarding Children's Board (LSCB) have endorsed the direction of travel. There is a continued focus on ensuring a consistency of practice in the city, as some families are not being offered CAFs as early in the life of the problem as they might.
- 3.7 Families First Leeds (the local response to the national Troubled Families programme) has been established, delivered in large part through our locality arrangements. A year-one, citywide cohort of 750 families has been identified for inclusion in the programme. Each of these families will have a quality assessment and named lead practitioner. Leeds is viewed as being at the forefront of this work: clusters, TSLs, and a willingness to work in partnership means that practitioners are well placed to work with the identified families.
- 3.8 Additional funding was claimed in January 2013 from the Department for Communities and Local Government through their payment by results scheme, as Leeds had demonstrated a reduction in offending, antisocial behaviour, and improved school attendance with 135 families from this cohort. There is confidence that further payment by results monies will be claimed on most other families within the cohort later.
- 3.9 At the core of the restorative approach is family group conferencing (FGC). Substantial new resources have been secured for this service providing a confidence that better outcomes will be achieved for families with children on child protection plans, at risk of becoming looked after or at risk of other poor outcomes.
- 3.10 The family intervention service has adopted a new framework for the delivery of services to vulnerable families. There are many case studies evidencing de-escalation from care or child protection plans, engagement in evidence-based parenting programmes, and better attendance at school.
- 3.11 Multi-systemic therapy (MST) continues to be recognised as delivering effective high quality interventions to some of the most challenging families in Leeds. A fourth team is being established, which will be one of the UK's first MST child abuse and neglect teams.
- 3.12 The youth offending service (YOS) can evidence a substantial reduction in the use of custody, and Leeds has continued to receive a national profile because of its participation in the custody payment by results pathfinder. The YOS continues to provide restorative services that have enabled victims of youth crime to achieve closure and reduce the risk of repeat victimisation.

3.13 Early start is an integrated, family-based offer for children zero to five years old, supporting all children and their families to have the best possible start in life. Working in partnership with GPs, midwives and other health and early years services, the early start service will help families play a positive role in their children's development, through reducing social isolation, promoting wellbeing, increasing parenting capacity, and supporting access to training and employment. The early start team uses restorative practice to support practitioners working with children, families and the community. The service will:

- Ensure that families from pregnancy to five years are offered the healthy child programme.
- Ensure that families from pregnancy to five years are offered a children's centre core purpose, including early years foundation stage curriculum.
- Identify children and families where additional preventative programmes and interventions will reduce their risks and improve future health and wellbeing.
- Promote and protect health, wellbeing, learning, and school readiness.
- Provide a gateway into specialist services.

Local issues

3.14 As part of the city deal innovations fund, clusters have been given additional budget, based on a formula measuring the numbers of young people aged 16 and 17 who are currently defined as NEET. The funding had to be targeted to those young people deemed the most vulnerable and hard to reach - those the furthest away from engaging in education and employment and training.

3.15 Each cluster was able to submit a proposal based on how they would provide additional services and support to help those young people move into education, employment and training. Work was undertaken to assess the needs of these young people, where there might be gaps in services available to them and what young people's views were about the kinds of services they wanted.

3.16 The most commonly articulated theme was the impact of low-mood and low level depression on confidence and self-esteem, which impacted directly on young people's ability to actively seek opportunities in education or employment. The gap between child and adult mental health services also presented a barrier to these young people being able to easily access the support they needed. The nature of those problems makes it difficult for these young people to actively seek help and there was little by way of specialist services that offer active outreach.

3.17 Pudsey, Armley, Bramley, and Farnley clusters collaborated and pooled their resources to commission a bespoke service that would try to meet the needs of these young people through a targeted counselling service. In addition, Bramley, Armley, and Farnley developed a 'motivation' plan as their young people identified how problems accessing interventions that were personalised and tailored to them as a barrier.

4.0 Performance update

4.1 Appendix one (page 13) provides data and commentary on current performance for the area committee, which is summarised below. The previous report established baselines from which progress over the last six months is assessed. Where a

measure is cumulative over the year, it is not possible to highlight progress in this report; in future reports, comparison to the previous year will be available.

- 4.2 Numbers of active foster carers and NEET (not in employment, education, or training) by area committee are presented for the first time. Improving the recruitment and retention of foster carers is a key focus for Children's Services and embedded in the Child Friendly City initiative. A geographical breakdown of the number of council-employed foster carers is provided for the first time in this report, based on carers' home postcode.
- 4.3 Education data are provided for the 2011-12 academic year. Information on foundation stage, key stage two, and key stage four was disaggregated to a ward level when last reported to area committees (March 2012), so an area committee comparison is not possible. However, the data in this report will be used as a baseline to provide a progress update in 12 months. Appendices two (page 17) and three (page 20) contain school level information.

Inner West area committee commentary

- 4.4 The Inner West area committee has 6.8 per cent of the city's 0-19 population, which represents 11,581 children and young people. There are 15 primary schools, two secondary schools, and four children's centres located within the area committee boundary.

Children and young people are safe from harm - obsession: number of children in care

- 4.5 11.2 per cent (156) of the children looked after population comes from the Inner West area committee. This figure is 13 lower than the June 2012 figure (but remains the third highest of all area committees), and reflects the decline in the numbers of children looked after across the city. 10 per cent (28) of all children and young people entering care between April and December 2012 come from the Inner West area.
- 4.6 8.5 per cent of CAFs initiated across the city come from the Inner West area committee. 2,387 requests for service, of which 779 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. The number of children and young people currently subject to a child protection plan is 129, two lower than the June 2012 figure. Both the child protection and referral numbers, coupled with the children looked after information, indicate high levels of need in the Inner West area when compared to other area committees.

Children and young people do well at all levels of learning and have the skills for life - obsession: young people in education employment or training - obsession: attendance

- 4.7 The number of NEET young people in the Inner West area committee at the end of December was 121, 16 lower than the June figure. The level of NEET was 7.5 per cent, the second highest of all area committees. This is, though, just under one percentage point lower than the June figure, but is significantly higher than the December citywide figure of 6.0 per cent. Future reports will compare data with a

corresponding period from 12 months ago. The total number of NEET for the West North West area in December 2011 was 449.

- 4.8 Primary school attendance was 95.5 per cent in the Inner West area committee, virtually unchanged from autumn 2011, and 0.3 percentage points below the December city average. Secondary school attendance was at 90.8 per cent, 0.8 percentage points below the autumn 2011 figure, and 2.9 percentage points below the December city average. This is the lowest figure of all area committees. 133 (8.4 per cent of the city cohort) of children were persistently absent (missing at least 15 per cent of school) from primary schools in the area, and 328 (10.4 per cent - the third lowest of all area committees) children and young people were persistently absent from secondary schools in the area.

Children and young people choose healthy lifestyles, and voice and influence

- 4.9 There is no update to the teenage conception data presented in the last area committee report. The most recent data show that 10.7 per cent (122) of teenage conceptions between June 2009 and June 2010 came from young people living in the Inner West area committee.

Local Ofsted inspections

- 4.10 There have been no inspections of children's centres since the last report.
- 4.11 The percentage of primary schools rated good or better has risen by 20 percentage points to 67 per cent, as three primary schools have improved their rating from satisfactory to good (Holy Family, Hollybush, and Raynville). There has been no change in the percentage of secondary schools, or children's homes, rated good or better, and both remain below the city averages.

City commentary

- 4.12 The following paragraphs summarise partnership progress against the CYPP indicators, including the three obsessions.

Children and young people are safe from harm

- 4.13 *Obsession:* the number of children looked after has decreased by 80 (5.4 per cent) since the end of the 2011-12 financial year, with December's number of 1,395 being a 30-month low. Fewer children are becoming looked after, and there is greater focus on safely supporting more children to achieve permanence - children returning to their parents, being adopted, or becoming subject to a special guardianship order.
- 4.14 There were 956 children subject to a child protection plan in December. Whilst lower than at the beginning of 2012, the number is higher than the figure reported to area committees in June. Practice improvement is ongoing, including the embedding of restorative principles.

Children and young people do well at all levels of learning and have the skills for life

- 4.15 *Obsession:* during the course of the last academic year, Leeds' schools made substantial improvements in attendance rates. Attendance in Leeds primary schools improved by 1.1 percentage points in 2011-12 and Leeds is now ranked in the top quartile of local authorities. There was also a good 1.4 percentage point improvement in secondary attendance. Whilst the gap is narrowing, secondary attendance remains lower in Leeds than nationally, with unauthorised absence being an ongoing challenge.
- 4.16 *Obsession:* with 16 to 19 year olds who are NEET, the gap to national performance is closing, down to 0.9 percentage points at the last point when comparative data were available. Youth contract funding will be used to enable access for 16 and 17 year olds who are NEET, to provide support such as a key worker; mentoring from business or peer mentoring; a work placement or volunteering opportunity; or support with employability and interview skills.
- 4.17 The trend of improving outcomes at the foundation stage continued in 2012, with a five-percentage point increase in the proportion of children achieving a good level of development. Leeds is now in the second quartile of local authorities for this indicator, but continues to have a large gap between the bottom 20 per cent of children and the rest of the cohort.
- 4.18 Changes in statutory assessment arrangements at the end of key stage two make comparison with previous years difficult. With this caveat in mind, there has been a four-percentage point improvement in the proportion of children achieving a level four or better in the combined English and maths indicator. However, Leeds is two percentage points below national. Pupil progress between key stages one and two is good, with Leeds' performance against this measure being in the top quartile for English and in the second quartile for maths.
- 4.19 The 2012 results at key stage four were affected by the decision to change GCSE grade boundaries for the summer round of examination entries. Whilst there was a slight improvement, with 55 per cent of young people achieving 5+ A*-C GCSE including English and maths, this was a smaller than expected increase. Partnership improvement activity continues however, with school-based lead professionals supporting teaching and learning networks.
- 4.20 No further data are available since the last report for level three qualifications at 19.
- 4.21 There has been a 12.9 per cent increase in apprenticeship starts from the same period last year, compared to a 1.5 per cent decrease nationally. Success rates by 16 to 18 year olds in Leeds for completing apprenticeships continue to be above national success rates. Innovative new projects such as the apprenticeship training agency¹, and an apprenticeship hub, are being developed.
- 4.22 Projections for 2012-13 show an increase in children and families accessing short term breaks (respite care), for children with disabilities. A new, targeted short

¹ <http://www.apprenticeships.org.uk/Employers/Steps-to-make-it-happen/GTA-ATA.aspx>

breaks service began in April 2012, delivered by a partnership of providers led by the northeast specialist inclusive learning centre.

Children and young people choose healthy lifestyles

- 4.23 There is no update to the free school meal uptake data, presented in the last area committee report.
- 4.24 Although rates of childhood obesity have plateaued, they remain too high, with nearly one in five children in year six (age 11) obese. Data are not available at area committee level. The DfE's National Childhood Measurement Programme states that children from the most deprived backgrounds have higher levels of obesity. However, a recent LMU report found that those children in 'middle-affluent' areas are more likely to be very overweight than those in very poor or very wealthy areas.

Children and young people are active citizens who feel they have a voice and influence

- 4.25 The number of young people convicted of one or more offences continues to fall. Data on the number of 10 to 17 year olds committing an offence between April and September show that there were 507 offenders, with one quarter of these concentrated in one area committee area.
- 4.26 With children and young people's influence in the community, a wide range of development work is being undertaken through the voice and influence service.

Ofsted inspections

- 4.27 Ofsted changed their schools inspection framework in September 2012, removing the 'satisfactory' rating and replacing it with 'requires improvement'. Despite this change, the percentages of both primary and secondary schools in Leeds rated as good or better by Ofsted have improved since the previous area committee report. Primary schools are at 76 per cent (a rise of seven percentage points); secondary schools are at 61 per cent (a rise of three percentage points).
- 4.28 There are eleven directly managed local authority children's homes providing residential places for children looked after. These receive annual full inspections and six-month interim inspections. 45 per cent of the council's children's homes are currently rated good or better (based on full inspections) by Ofsted, which is unchanged from the previous report. One home is now rated as 'outstanding' after its most recent inspection, rising from its previous rating of 'good'.
- 4.29 There have been no inspections of children's centres since the last report. 81 per cent remain rated good or better by Ofsted.

5.0 Corporate considerations

- 5.1 There are no corporate considerations in this report, which provides information and updates to area committees. This information will be available elsewhere in corporate reports.

6.0 Consultation and engagement

6.1 This report is going to area committee meetings that involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in Child Friendly City work.

7.0 Equality and diversity/cohesion and integration

7.1 Equality issues are implicit in the information provided in this report. The differences shown illustrate are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken.

8.0 Council policies and city priorities

8.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP 2011-15.

9.0 Resources and value for money

9.1 There are no resource implications in this report.

10.0 Legal implications, access to information, and call in

10.1 This report is not eligible for call in, due to being a Council function.

11.0 Risk management

11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

12.0 Conclusions

12.1 Not applicable, as this report is information based.

13.0 Recommendations

13.1 The Inner West area committee is requested to note the content of this report.

13.2 The Inner West area committee is asked for feedback on the report.

13.3 Area committees are asked to consider providing financial support to young people wanting to access the National Citizen Service programme who cannot self-fund.

14.0 Background documents²

14.1 There are no background documents to accompany this report.

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix one: performance data for Inner West area committee

Area Committee: Inner West									
Spring 2013 Children's Services performance update									
Measure	Leeds	Inner W	IW per cent	Current data period	Highest	Average	Lowest		
1. Number of children and young people 0-19	171,127	11,581	6.8%	Jan 2012	23,910	17,113	11,581		
2. Percentage of children and young people	n/a	6.8%	-	Jan 2012	14.0%	10.0%	6.8%		
3. Number of primary schools	218	15	6.9%	Current	28	22	15		
4. Number of secondary schools	36	2	5.6%	Current	6	4	2		
4a. Number of through schools	2	0	0.0%	Current	2	0	0		
5. Number of children's centres	58	4	6.9%	Current	11	6	3		
<p>Commentary</p> <p>The Inner West area committee has 6.8% of the city's 0-19 population, which represents 11,581 children and young people. There are 15 primary schools, two secondary schools, and four children's centres located within the area committee boundary.</p>									
Keeping children safe from harm	Leeds	Inner W				Current data period	Highest	Average	Lowest
		Current reporting period	IW per cent	Previous reporting period	Direction of travel				
6. Number of children looked after	1,395	156	11.2%	169		31 Dec 2012	384	134	18
7. Number of children entering care	281	28	10.0%	10	(Cumulative)	Apr-Dec 2012	71	28	6
8. Number of children subject to a child protection plan	956	129	13.5%	131		31 Dec 2012	188	93	13
9. Number of CAFs initiated	648	55	8.5%	16	(Cumulative)	Apr-Dec 2012	128	63	22
10. Number of requests for service	24,862	2,387	9.6%	890	(Cumulative)	Apr-Dec 2012	5,254	2,305	816
11. Number of requests for service leading to a ref	8,281	779	9.4%	293	(Cumulative)	Apr-Dec 2012	1,937	786	217

12.	Number of LCC-employed foster carers	550	28	5.1%	n/a	(New data item)	31 Dec 2012	81	48	21
12a.	Number of family placement foster carers	104	11	10.6%	n/a	(New data item)	31 Dec 2012	16	11	5

Commentary

11.2% (156) of the children looked after population comes from the Inner West area. This figure is 13 lower than the June 2012 figure (but remains the third highest of all area committees), and reflects the decline in the numbers of children looked after across the city. 10% (28) of all children and young people entering care between April and December 2012 come from the Inner West area.

8.5% of CAFs initiated across the city come from the Inner West area. 2,387 requests for service, of which 779 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. The number of children and young people currently subject to a child protection plan is 129, two lower than the June 2012 figure. Both the child protection and referral numbers, coupled with the children looked after information, indicate high levels of need in the Inner West area when compared to other area committees.

Do well in learning and have the skills for life	Leeds	Inner W				Current data period	Highest	Average	Lowest
		Current reporting period	IW per cent	Previous reporting period	Direction of travel				
13. Primary school attendance levels	95.8%	95.5%	-	95.6%		2011-12 HT 1-5	97.0%	95.8%	94.6%
14. Secondary school attendance levels	93.7%	90.8%	-	91.6%		2011-12 HT 1-5	94.7%	93.4%	90.8%
15. Number of pupils persistently absent at primary	1,589	133	8.4%	141		2011-12 HT 1-5	377	159	52
16. Number of pupils persistently absent at secondary	3,142	328	10.4%	238	æ	2011-12 HT 1-5	598	314	194
17. Number of NEET ⁱ	1,374	121	n/a	137		31 Dec 2012	270	117	44
17a. Percentage of NEET ⁱ	6.0%	7.5%	-	8.4%		31 Dec 2012	8.6%	4.9%	1.8%
18. Number of 'not knows'	2,056	180	n/a	n/a	(New data item)	31 Dec 2012	461	246	109
18a. Percentage of 'not knows'	10.9%	11.1%	-	n/a	(New data item)	31 Dec 2012	17.3%	10.3%	7.0%
19. Foundation Stage good level of development	62.8%	53.6%	-	n/a	(Annual data item)	2011-12 AY	76.7%	63.0%	49.6%
20. Key Stage 2 level 4+ English and maths	77.3%	72.1%	-	n/a	(Annual data item)	2011-12 AY	87.6%	77.3%	67.5%
21. 5+ A*-C GCSE inc English and maths	54.3%	36.8%	-	n/a	(Annual data item)	2011-12 AY	66.0%	52.4%	36.8%

Commentary

Primary school attendance was 95.5% in the Inner West area, virtually unchanged from autumn 2011, and 0.3 percentage points below the city average. Secondary school attendance was at 90.8%, 0.8 percentage points below the autumn 2011 figure, and 2.9 percentage points below the city average. This is the lowest figure of all area committees. 133 (8.4% of the city cohort) of children were persistently absent (missing at least 15% of school) from primary schools in the area, and 328 (10.4% - the third lowest of all area committees) children and young people were persistently absent from secondary schools in the area.

The number of NEET young people in the Inner West area at the end of December was 121, 16 lower than the June figure. The level of NEET was 7.5%, the second highest of all area committees. This is, though, just under one percentage point lower than the June figure, but is significantly higher than the citywide figure of 6.0%. Future reports will compare data with a corresponding period from 12 months ago. The total number of NEET for the West North West area in December 2011 was 449.

Choose healthy lifestyles	Leeds	Inner W				Current data period	Highest	Average	Lowest
		Current reporting period	IW per cent	Previous reporting period	Direction of travel				
22. Teenage pregnancy ⁱⁱ	1,145	122	10.7%	n/a	(No new data)	Jun 09-Jun 10	233	115	43

Commentary

There are no new data since the last report.

Voice and influence	Leeds	Inner W				Current data period	Highest	Average	Lowest
		Current reporting period	IW per cent	Previous reporting period	Direction of travel				
23. 10 - 17 year olds committing an offence	507	42	8.3%	84	(Not comparable)	Apr-Sept 2012	126	45.9	13

Ofsted inspections	Leeds	Inner W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	76%	67%	47%	æ	31 Dec 2012	93%	75%	64%
25. Percentage of secondary schools good or better	61%	50%	50%		31 Dec 2012	100%	59%	25%
26. Percentage of children's centres good or better ⁱⁱⁱ	81%	100%	100%		31 July 2012	100%	88%	60%
27. Percentage of children's homes good or better	45%	33%	33%		31 Dec 2012	100%	42%	0%

Ofsted judgement - Inner West	Current period: 31 Dec 2012				Previous period: 31 July 2012			
	Outstanding	Good	Satisfactory	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	1	9	5	0	1	6	8	0
29. Secondary schools	0	1	1	0	0	1	1	0
30. SILCs (citywide)								
31. Pupil referral units (citywide)								
32. Children's centres								
33. Children's homes	0	1	2	0	0	1	2	0
<p>Commentary The percentage of primary schools rated good or better has risen by 20 percentage points to 67%, as three primary schools have improved their rating from satisfactory to good. There has been no change in the percentage of secondary schools, or children's homes, rated good or better, and both remain below the city averages.</p>								
Secondary schools	Current period		Previous period		Direction of travel			
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance		
Leeds West Academy	2	93.2%	2	94.0%				
Swallow Hill Community College	3	89.2%	3	90.1%				
<p>Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)</p> <p>Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate</p> <p>ⁱ The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'</p> <p>ⁱⁱ No new data available since the last report</p> <p>ⁱⁱⁱ No further children's centres inspections have been undertaken since the last report</p>								

Appendix two: individual school Foundation Stage and Key Stage 2 results 2012

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	Leeds	62.8	76.7	91.9	88.8
-	-	National	64	79	89	87
WNW	Inner North West	Beecroft Primary School	64.5	96.9	100.0	96.8
WNW	Inner North West	Blenheim Primary School	78.3	76.9	100.0	100.0
WNW	Inner North West	Brudenell Primary School	76.7	51.6	86.7	78.6
WNW	Inner North West	Burley St. Matthias C of E Primary School	46.7	65.5	82.1	80.8
WNW	Inner North West	Cookridge Primary School	68.9	72.7	93.3	96.6
WNW	Inner North West	Hawksworth Wood Primary School	69	89.7	100.0	96.4
WNW	Inner North West	Holy Name Catholic Primary School	66.7	77.4	89.7	82.8
WNW	Inner North West	Ireland Wood Primary School	44.2	58.1	85.7	77.8
WNW	Inner North West	Iveson Primary School	57.7	66.7	73.1	53.8
WNW	Inner North West	Kirkstall St Stephens C of E Primary School	73.3	71.4	88.9	81.5
WNW	Inner North West	Kirkstall Valley Primary School	80	79.3	92.6	85.2
WNW	Inner North West	Little London Primary School	59.3	81.3	92.3	100.0
WNW	Inner North West	Quarry Mount Primary School	57.1	82.4	86.7	85.7
WNW	Inner North West	Rosebank Primary School	53.3	54.2	83.3	77.8
WNW	Inner North West	Sacred Heart Catholic Primary School	67.9	81.8	100.0	94.4
WNW	Inner North West	Shire Oak CE (VC) Primary School	65.5	63.0	88.0	79.2
WNW	Inner North West	Spring Bank Primary School	56.7	88.9	80.8	88.5
WNW	Inner North West	St Chad's C of E Primary School	66.7	80.0	86.7	86.2
WNW	Inner North West	Weetwood Primary School	90	86.2	96.4	89.3
WNW	Inner West	Armley Primary School	57.1	83.3	90.9	100.0
WNW	Inner West	Bramley Primary School	56.3	71.4	85.2	85.2
WNW	Inner West	Bramley St. Peter's C of E Primary School	55.3	60.0	89.5	78.9
WNW	Inner West	Castleton Primary School	55.2	95.5	100.0	100.0
WNW	Inner West	Christ Church Upper Armley C of E Primary School	89.7	63.2	88.2	82.4
WNW	Inner West	Christ the King Catholic Primary School	62.1	70.4	96.3	81.5
WNW	Inner West	Hollybush Primary School	44.1	71.0	100.0	96.7
WNW	Inner West	Holy Family Catholic Primary School	67.7	94.4	100.0	100.0
WNW	Inner West	Raynville Primary School	48.3	58.5	90.6	80.8

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	Leeds	62.8	76.7	91.9	88.8
-	-	National	64	79	89	87
WNW	Inner West	St Bartholomew's C of E Primary School	39.1	92.7	92.5	91.2
WNW	Inner West	Stanningley Primary School	46.7	82.8	96.6	89.7
WNW	Inner West	Summerfield Primary School	44.4	64.5	90.0	80.0
WNW	Inner West	Valley View Community Primary School	51.8	68.8	93.8	87.5
WNW	Inner West	Whingate Primary School	59.3	68.0	87.8	81.3
WNW	Inner West	Whitecote Primary School	54.4	68.2	90.7	74.4
WNW	Outer North West	Adel Primary School	83.3	93.3	100.0	96.0
WNW	Outer North West	Adel St John the Baptist C of E Primary School	93.3	85.7	88.5	96.2
WNW	Outer North West	Bramhope Primary School	100	94.7	93.9	96.6
WNW	Outer North West	Broadgate Primary School	41.4	78.6	100.0	92.9
WNW	Outer North West	Guiseley Infant School	81.1	n/a	n/a	n/a
WNW	Outer North West	Hawksworth C of E Primary School	93.8	100.0	100.0	100.0
WNW	Outer North West	Holy Trinity C of E Primary School	80	77.6	83.3	97.8
WNW	Outer North West	Horsforth Featherbank Primary School	66.7	n/a	n/a	n/a
WNW	Outer North West	Horsforth Newlathes Junior School	n/a	95.7	87.0	97.7
WNW	Outer North West	Horsforth Newlathes Primary	81.7	95.7	87.0	97.7
WNW	Outer North West	Horsforth St Margaret's C of E Primary School	77	87.3	96.3	98.1
WNW	Outer North West	Horsforth West End Primary School	87.1	96.0	96.0	95.7
WNW	Outer North West	Otley All Saints' C of E Primary School	76.7	90.0	100.0	100.0
WNW	Outer North West	Otley Ashfield Primary School	45.2	72.7	95.5	95.5
WNW	Outer North West	Otley The Whartons Primary School	60	87.1	86.2	93.1
WNW	Outer North West	Pool C of E Primary School	89.7	69.2	80.8	72.0
WNW	Outer North West	Queensway Primary School	56.7	68.0	96.0	84.0
WNW	Outer North West	Rawdon Littlemoor Primary School	66	86.0	97.7	88.4
WNW	Outer North West	Rawdon St Peters C of E Primary School	76.1	82.2	90.9	86.4
WNW	Outer North West	Rufford Park Primary School	68.4	77.4	90.3	77.4
WNW	Outer North West	SS Peter and Paul Catholic Yeadon	73.3	89.7	100.0	96.4
WNW	Outer North West	St Joseph's Catholic Primary School Otley	83.3	62.1	82.1	67.9
WNW	Outer North West	St Mary's Catholic Primary School	80	96.7	100.0	100.0
WNW	Outer North West	St Oswald's Church of England Junior School	n/a	65.1	91.9	87.1

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	Leeds	62.8	76.7	91.9	88.8
-	-	National	64	79	89	87
WNW	Outer North West	Tranmere Park Primary School	87.2	100.0	100.0	100.0
WNW	Outer North West	Westbrook Lane Primary School	73.3	96.6	96.3	96.3
WNW	Outer North West	Westgate Primary School	73.3	83.3	85.7	88.5
WNW	Outer North West	Yeadon Westfield Infant School	81.4	n/a	n/a	n/a
WNW	Outer North West	Yeadon Westfield Junior School	n/a	90.0	94.8	87.3
WNW	Outer West	Calverley C of E Primary School	71.1	94.6	100.0	97.1
WNW	Outer West	Calverley Parkside Primary School	93.1	100.0	96.4	100.0
WNW	Outer West	Cobden Primary School	55.2	83.3	100.0	100.0
WNW	Outer West	Farsley Farfield Primary School	64.9	82.0	91.8	93.6
WNW	Outer West	Farsley Springbank Junior School	n/a	77.2	94.2	96.1
WNW	Outer West	Farsley Westroyd Infant School	78.3	n/a	n/a	n/a
WNW	Outer West	Five Lanes Primary School	67.2	80.7	91.1	92.6
WNW	Outer West	Greenhill Primary School	56.5	70.4	92.3	92.3
WNW	Outer West	Lawns Park Primary School	69	86.7	100.0	89.7
WNW	Outer West	Lower Wortley Primary School	51.1	85.0	97.4	100.0
WNW	Outer West	Park Spring Primary School	60	75.9	92.6	88.0
WNW	Outer West	Pudsey Bolton Royd Primary School	55.2	78.3	87.9	89.7
WNW	Outer West	Pudsey Greenside Primary School	91.1	84.4	97.8	90.5
WNW	Outer West	Pudsey Lowtown Primary School	70	73.3	100.0	89.7
WNW	Outer West	Pudsey Primrose Hill Primary School	66	88.9	97.7	88.1
WNW	Outer West	Pudsey Southroyd Primary School	66.1	71.7	89.1	86.4
WNW	Outer West	Pudsey Tyersal Primary School	53.6	56.5	87.0	78.3
WNW	Outer West	Pudsey Waterloo Primary School	32.3	50.0	90.0	64.1
WNW	Outer West	Ryecroft Primary School	58.1	68.8	100.0	81.3
WNW	Outer West	St Joseph's Catholic Primary School Pudsey	73.3	79.3	96.6	80.8
WNW	Outer West	Swinnow Primary School	40.6	84.8	93.9	100.0

Appendix three: individual school Key Stage 4 results 2012

Area	Area committee	Secondary school	Per cent achieving 5+ A*-C including English and maths GCSE	Per cent making expected progress in English	Per cent making expected progress in maths
-	-	Leeds results	55	62.4	66.3
-	-	National results	59.4	69.2	69.8
ENE	Inner East	David Young Community Academy	50	58	48
ENE	Inner East	E-ACT Leeds East Academy	39	52	58
ENE	Inner East	Mount St Mary's Catholic High School	40	40	56
ENE	Inner East	Primrose High School (now The Co-operative Academy)	28	44	55
ENE	Inner North East	Allerton Grange School	47	54	65
ENE	Inner North East	Cardinal Heenan Catholic High School	56	53	77
ENE	Inner North East	Carr Manor Community School, Specialist Sports College	33	47	60
ENE	Inner North East	Roundhay School	70	77	81
ENE	Outer North East	Allerton High School	62	71	62
ENE	Outer North East	Boston Spa School	48	47	61
ENE	Outer North East	Wetherby High School	80	80	81
South	Inner South	Cockburn	57	74	73
South	Inner South	South Leeds Academy	33	43	42
South	Outer East	Brigshaw High School and Language College	59	66	64
South	Outer East	Corpus Christi Catholic College	49	50	64
South	Outer East	Garforth Academy	74	74	86
South	Outer East	John Smeaton Community College	40	50	50
South	Outer East	Temple Moor High School Science College	67	80	73
South	Outer South	Bruntcliffe School	45	57	59
South	Outer South	Rodillian School	63	75	71
South	Outer South	Royds School Specialist Language College	45	58	59
South	Outer South	The Morley Academy	62	64	87
South	Outer South	Woodkirk Academy	68	66	82
WNW	Inner North West	Abbey Grange Church of England Academy	64	73	69
WNW	Inner North West	City of Leeds School	25	36	33
WNW	Inner North West	Lawnswood School	54	67	70
WNW	Inner West	Leeds West Academy	57	83	59

Area	Area committee	Secondary school	Per cent achieving 5+ A*-C including English and maths GCSE	Per cent making expected progress in English	Per cent making expected progress in maths
-	-	Leeds results	55	62.4	66.3
-	-	National results	59.4	69.2	69.8
WNW	Inner West	Swallow Hill Community College	28	43	33
WNW	Outer North West	Benton Park School	61	68	61
WNW	Outer North West	Guiseley School	64	66	75
WNW	Outer North West	Horsforth School	63	59	81
WNW	Outer North West	Otley Prince Henry's Grammar School Specialist Language College	73	77	79
WNW	Outer North West	Ralph Thoresby School	47	61	55
WNW	Outer North West	St Mary's Catholic Comprehensive School, Menston	89	80	91
WNW	Outer West	Crawshaw School	61	66	75
WNW	Outer West	Farnley Park Maths and Computing College	57	66	74
WNW	Outer West	Priesthorpe School	63	74	69
WNW	Outer West	Pudsey Grangefield School	61	68	63

Appendix four: clusters - member leads; cluster chairs; cluster managers; LAPs

Cluster	Elected member	Ward	Cluster chair	Cluster chair job	Cluster contact	Local authority partner	Local authority partner job title
East North East							
Alwoodley	Cllr D Cohen	Alwoodley	Jeremy Dunford	Head Teacher (Brodetsky Primary School)	Julie Cooke	Jody Sheppard	Family Support and Parenting Lead
CHESS	Cllr J Dowson Cllr A Hussain	Chapel Allerton Gipton and Harehills	Sarah Ruddy	Head Teacher (Bankside Primary School)	Steve Lake (TSL)	Marcia Harding	Closing the Gap Lead
EPOS	Cllr A Lamb Cllr M Robinson	Wetherby Harwood	Chris Walsh	Head Teacher (Boston Spa School)	Philip Harper	Paul Bollom	HOS Commissioning and Market Management
Inner East	Cllr R Harington Cllr A Khan	Gipton and Harehills Burmantofts and Richmond Hill	Ann Nicholl	Governor (JCC Chair)	Diane Walker	Jim Hopkinson	HOS Targeted Services
NEXT	Cllr C Macniven Cllr S Hamilton	Roundhay Moortown	John McCall	Deputy Head Teacher (Allerton Grange High School)	Jo Odu	Gillian Mayfield	Area Targeted Service Lead ENE
NEtWORKS	Cllr E Taylor	Chapel Allerton	Jane Farrer	Deputy Head Teacher (Carr Manor High School)	Steve Lake (TSL)	Sal Tariq	HOS - Children's Social Work
Seacroft Manston	Cllr V Morgan Cllr P Gruen	Killingbeck & Seacroft Crossgates and Whinmoor	Ken Morton	Children's Services	Mark Smith	Ken Morton	HOS - Young People and Skills
South East							
Ardsley and Tingley	Cllr K Renshaw Cllr J Elliot	Ardsley & Robin Hood Morley South	Duncan Grant	Head Teacher (Hill Top)	Helen Kerr	Izabella Atraszkiewicz	Support for Leadership and Governance
Beeston, Cottingley and Middleton	Cllr K Groves Cllr A Ogilvie	Middleton Park Beeston and Holbeck	Siobhan Roberts	Assistant Head At Cockburn	Joanne Hainsworth	Martyn Stenton	Targeted Service Area Manager - SE
Brigshaw	Cllr J Lewis	Kippax and Methley	Kirsty Moleele	Head Teacher (Kippax Greenfield Primary)	Shelagh Tompkinson	Ken Morton	HOS - Young People and Skills
Garforth	Cllr T Murray	Garforth & Swillington	Jane Addy	Parent Governor	Sharon Elliott	Mary Armitage	Integrated Processes Head of Service
JESS	Cllr J Blake Cllr M Iqbal Cllr A Gabriel	Middleton Park City and Hunslet Beeston and Holbeck	Patrick Wilkins	Head Teacher (New Bewerley Primary School)	Maggie Hartley	Andrea Richardson	HOS - Early Help
Morley	Cllr N Dawson Cllr B Gettings Cllr S Varley	Morley South Morley North Morley South	Heather Scott	Head Teacher (Bruntcliffe High School)	Helen Kerr	Gail Webb	Head of Service Learning Development

Cluster	Elected member	Ward	Cluster chair	Cluster chair job	Cluster contact	Local authority partner	Local authority partner job title
Rothwell	Cllr L Mulherin Cllr S Golton	Ardsley & Robin Hood Rothwell	Bernadette Young	Head Teacher (Royds)	Jo-Anne Shiffer	Gerry Hudson	Contracting and Strategic Investment Service Lead
Templenewsam Halton	Cllr M Lyons	Temple Newsam	Nadine Good	Barnardo's	Lisa Oxley	Mark Hopkins	Culture Lead
West North West							
Aireborough	Cllr P Latty Cllr S Lay	Guiseley and Rawdon Otley and Yeadon	Paul Morrissey	Head Teacher (Guiseley School Technology College)	Simon Toyne	Alun Rees	Head of the Virtual College
ACES	Cllr Alison Lowe	Armley	Pauline Gavin	Head Teacher (St Bartholomew's C of E Voluntary Controlled Primary School)	Lucy Britton	Anne Kearsley	Children's Centres and Early Help Lead
Bramley	Cllr T Hanley	Bramley and Stanningley	Danny Kenny	Head Teacher (Hollybush Primary School)	Julia Pope	Vanessa Huws- Jones	0-11 Lead for Teaching and Learning
ESNW	Cllr B Anderson Cllr J Bentley	Adel and Wharfdale Weetwood	Ian Blackburn	Head Teacher (Ireland Wood)	Gill Wyatt	Jean Davey	Youth Offer Lead
Farnley	Cllr A Blackburn	Farnley and Wortley	Jan Toothill Barbara Giles	Head Teacher Ryecroft Head Teacher Lower Wortley	Jenny Pashley	Andy Lloyd	Head of Service - Children's Workforce Development
Horsforth	Cllr B Cleasby	Horsforth	Jill Rowett	Assistant Head (Horsforth School Specialist Science College)	Tessa Freer	Louise Snowden	Complex Needs Area Lead
Inner NW Hub	Cllr J Illingworth Cllr M Hamilton	Kirkstall Headingley	Irena Riley	Children's Centre Manager - Hawksworth Wood CC	Pat Spedding	Barbara Newton	HOS - Complex Needs
OPEN XS	Cllr J Akhtar	Hyde Park and Woodhouse	Mo Duffy Emma Manners	Head Teacher (Blenheim Primary School) Cardigan Centre	Dee Lazenby	Stuart Gosney	Capacity Planning and Sufficiency Lead
Otley/Pool/ Bramhope	Cllr S Lay	Otley and Yeadon	Janet Sheriff	Head Teacher (Otley Prince Henry's Grammar School)	Phil Temple	Claire Walker	Head of Service - Policy Planning Information and Procedures
Pudsey	Cllr J Jarosz Cllr A Carter	Pudsey Calverley and Farsley	Dave Foxton	Vice chair - no chair currently in post	Elizabeth Hardaker	Jancis Andrew	Area Targeted Service Lead WNW

This page is intentionally left blank

Area Committee: Inner West

Spring 2013 Children's Services performance update

Measure	Leeds	Inner W	Current data period	Highest	Average	Lowest	Inner W							
							Leeds	Current reporting period	Previous reporting period	Direction of travel	Current data period	Highest	Average	Lowest
1. Number of children and young people 0-19	171,127	11,581	Jan 2012	23,910	17,113	11,581								
2. Percentage of children and young people	n/a	6.8%	Jan 2012	14.0%	10.0%	6.8%								
3. Number of primary schools	218	15	Current	28	22	15								
4. Number of secondary schools	36	2	Current	6	4	2								
4a. Number of through schools	2	0	Current	2	0	0								
5. Number of children's centres	58	4	Current	11	6	3								
<p>Commentary The Inner West area committee has 6.8% of the city's 0-19 population, which represents 11,581 children and young people. There are 15 primary schools, two secondary schools, and four children's centres located within the area committee boundary.</p>														
Keeping children safe from harm	Leeds	Current reporting period	Previous reporting period	Direction of travel	Current data period	Highest	Average	Lowest	Inner W					
									Leeds	Current reporting period	Previous reporting period	Direction of travel	Current data period	Highest
6. Number of children looked after	1,395	156	169	↓	31 Dec 2012	384	134	18						
7. Number of children entering care	281	28	10	(Cumulative)	Apr-Dec 2012	71	28	6						
8. Number of children subject to a child protection plan	956	129	131	↓	31 Dec 2012	188	93	13						
9. Number of CAFs initiated	648	55	16	(Cumulative)	Apr-Dec 2012	128	63	22						
10. Number of requests for service	24,862	2,387	890	(Cumulative)	Apr-Dec 2012	5,254	2,305	816						
11. Number of requests for service leading to a referral	8,281	779	293	(Cumulative)	Apr-Dec 2012	1,937	786	217						
12. Number of LCC-employed foster carers	550	28	n/a	(New data item)	31 Dec 2012	81	48	21						
12a Number of family placement foster carers	104	11	n/a	(New data item)	31 Dec 2012	16	11	5						
<p>Commentary 11.2% (156) of the children looked after population comes from the Inner West area. This figure is 13 lower than the June 2012 figure (but remains the third highest of all area committees), and reflects the decline in the numbers of children looked after across the city. 10% (28) of all children and young people entering care between April and December 2012 come from the Inner West area.</p> <p>8.5% of CAFs initiated across the city come from the Inner West area. 2,387 requests for service, of which 779 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. The number of children and young people currently subject to a child protection plan is 129, two lower than the June 2012 figure. Both the child protection and referral numbers, coupled with the children looked after information, indicate high levels of need in the Inner West area when compared to other area committees.</p>														

Do well in learning and have the skills for life	Leeds	Inner W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
13. Primary school attendance levels	95.8%	95.5%	95.6%	↓	2011-12 HT 1-5	97.0%	95.8%	94.6%
14. Secondary school attendance levels	93.7%	90.8%	91.6%	↓	2011-12 HT 1-5	94.7%	93.4%	90.8%
15. Number of pupils persistently absent at primary	1,589	133	141	↓	2011-12 HT 1-5	377	159	52
16. Number of pupils persistently absent at secondary	3,142	328	238	↑	2011-12 HT 1-5	598	314	194
17. Number of NEET ⁱ	1,374	121	137	↓	31 Dec 2012	270	117	44
17a Percentage of NEET ⁱ	6.0%	7.5%	8.4%	↓	31 Dec 2012	8.6%	4.9%	1.8%
18. Number of 'hot knows'	2,056	180	n/a	(New data item)	31 Dec 2012	461	246	109
18a Percentage of 'hot knows'	10.9%	11.1%	n/a	(New data item)	31 Dec 2012	17.3%	10.3%	7.0%
19. Foundation Stage good level of development	62.8%	53.6%	n/a	(Annual data item)	2011-12 AY	76.7%	63.0%	49.6%
20. Key Stage 2 level 4+ English and maths	77.3%	72.1%	n/a	(Annual data item)	2011-12 AY	87.6%	77.3%	67.5%
21. 5+ A*-C GCSE inc English and maths	54.3%	36.8%	n/a	(Annual data item)	2011-12 AY	66.0%	52.4%	36.8%
<p>Commentary Primary school attendance was 95.5% in the Inner West area, virtually unchanged from autumn 2011, and 0.3 percentage points below the city average. Secondary school attendance was at 90.8%, 0.8 percentage points below the autumn 2011 figure, and 2.9 percentage points below the city average. This is the lowest figure of all area committees. 133 (8.4% of the city cohort) of children were persistently absent (missing at least 15% of school) from primary schools in the area, and 328 (10.4% - the third lowest of all area committees) children and young people were persistently absent from secondary schools in the area.</p> <p>The number of NEET young people in the Inner West area at the end of December was 121, 16 lower than the June figure. The level of NEET was 7.5%, the second highest of all area committees. This is, though, just under one percentage point lower than the June figure, but is significantly higher than the citywide figure of 6.0%. Future reports will compare data with a corresponding period from 12 months ago. The total number of NEET for the West North West area in December 2011 was 449.</p>								
Choose healthy lifestyles	Leeds	Inner W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
22. Teenage pregnancy ⁱⁱ	1,145	122	n/a	(No new data)	Jun 09-Jun 10	233	115	43
<p>Commentary There are no new data since the last report.</p>								
Voice and influence	Leeds	Inner W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
23. 10 - 17 year olds committing an offence	507	42	84	(Not comparable)	Apr-Sept 2012	126	45.9	13

Ofsted inspections	Leads	Inner W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	76%	67%	47%	↑	31 Dec 2012	93%	75%	64%
25. Percentage of secondary schools good or better	61%	50%	50%	↔	31 Dec 2012	100%	59%	25%
26. Percentage of children's centres good or better ⁱⁱⁱ	81%	100%	100%	↔	31 July 2012	100%	88%	60%
27. Percentage of children's homes good or better	45%	33%	33%	↔	31 Dec 2012	67%	25%	0%
Ofsted judgement - Inner West								
		Current period: 31 Dec 2012				Previous period: 31 July 2012		
	Outstanding	Good	Satisfactory	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	1	9	5	0	1	6	8	0
29. Secondary schools	0	1	1	0	0	1	1	0
30. SILCs (citywide)								
31. Pupil referral units (citywide)								
32. Children's centres								
33. Children's homes	0	1	2	0	0	1	2	0
Commentary								
The percentage of primary schools rated good or better has risen by 20 percentage points to 67%, as three primary schools have improved their rating from satisfactory to good. There has been no change in the percentage of secondary schools, or children's homes, rated good or better, and both remain below the city averages.								
Secondary schools								
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance
Leeds West Academy	2	93.2%	2	94.0%	↔	↔	↔	↔
Swallow Hill Community College	3	89.2%	3	90.1%	↔	↔	↔	↔

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

ⁱ The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'

ⁱⁱ No new data available since the last report

ⁱⁱⁱ No further children's centres inspections have been undertaken since the last report

This page is intentionally left blank



Report author: Ian Mackay

Tel: 247 8079

Report of Director of City Development

Report to: Inner West Area Committee

Date: 20th March 2013

Subject: Neighbourhood Planning

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): All wards across Leeds	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The Localism Act 2011 introduced neighbourhood planning which is a new power that local communities now have to prepare a statutory development plan for their neighbourhood.
2. A neighbourhood plan is a statutory plan that could determine where new development takes place, what it looks like and there is an opportunity to include other issues of community interest and concern
3. The Council has a 'duty to support' local communities preparing a neighbourhood plan, and the Council has embraced neighbourhood planning to help deliver both local and city-wide objectives.
4. There are no neighbourhood plans currently being prepared in the Inner West Area, but some interest has been expressed.

Recommendations

It is recommended that Area Committee:

1. Note, consider and assess the opportunities and challenges for neighbourhood planning in Inner West
2. Note the interest expressed for a neighbourhood plan in New Wortley and agree to provide support if appropriate.

1 Purpose of this report

- 1.1 To raise awareness of neighbourhood planning and to agree how Area Committee can support neighbourhood planning in Inner West.

2 Background information

- 2.1 In non-parished areas such as inner west Leeds, the Localism Act 2011 allows local communities to prepare a statutory development plan for a defined area ('the neighbourhood area'). A neighbourhood plan can do the following:

- Agree where new development (housing, retail, employment) should take place (but must be in conformity with local and national planning policy)
- Agree what new development should look like (must be in general conformity with local planning policy, but there is significant scope for localised design policies)
- Determine other non-planning opportunities or aspirations (for example, bulk buying of food or local food growing)

- 2.2 The process of preparing a neighbourhood plan for a non-parished area can be split into 6 stages:

1. Designation of Neighbourhood Area

The community will work with the Council to agree a suitable area for a neighbourhood plan. The Chair of Area Committee and local ward members will be consulted on the appropriateness of the boundary.

2. Designation of Neighbourhood Forum

The Community will work with the Council to agree a neighbourhood forum to prepare a plan. This forum must be made up of at least 21 members who live, work and carry out business in the neighbourhood area. The Chair of Area Committee and local ward members will be consulted on the appropriateness of the boundary.

3. Preparation of Neighbourhood Plan

The neighbourhood forum will prepare the plan and consult on it.

4. Examination of Neighbourhood Plan

The Council will organise and pay for an independent examination.

5. Referendum

The Council will organise and pay for a referendum.

6. Delivery

The Council and the neighbourhood forum will be responsible for delivering the plan, along with others as appropriate.

3 Main issues for Inner West

Opportunities and challenges

- 3.1 Neighbourhood planning is an opportunity for local communities to be fully engaged in the future development of their communities. It is a 'bottom up' approach that provides an opportunity to assist the Council in improving equality, diversity, cohesion and integration in our communities.

Level of awareness

- 3.2 The level of awareness across the city is mixed but there have been 30+ expressions of interest and 15 designations made so far in Leeds. In Inner West there is a low level of awareness, although some in New Wortley have expressed interest in the past.

Role of Elected Members and Area Committee

- 3.3 Elected members are positively encouraged to become members of neighbourhood forums and although Area Committee has no formal role in neighbourhood planning they have an important role to play in advising, supporting, empowering and mediating as appropriate.

The benefits of neighbourhood planning

- 3.4 The preparation of neighbourhood plan can help communities play a greater role in shaping the future of their area and can bring residents, businesses, local groups, landowners, and developers together to agree a vision and how to deliver it.

Funding and support

- 3.5 The Council has a 'duty to support' local communities in preparing a neighbourhood plan and the Planning Service has been working closely with Area Support Teams on this in a joined-up and complimentary way.
- 3.6 Planning Aid England will also offer support to communities and will support New Wortley if requested. From March/April a new neighbourhood planning fund will be announced by the Government and will allow communities preparing a neighbourhood plan to bid for up to £7,000. The details of this have yet to be released.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Community consultation and engagement is at the very heart of neighbourhood planning in a more 'bottom up' approach and gives local communities the opportunity shape the future of their community. that consultation and publicity must be undertaken

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The Government has undertaken an Equalities Impact Assessment of the Localism Act in relation to Neighbourhood Planning (2011). The neighbourhood planning process is an opportunity for a greater focus on equality, diversity, cohesion and engagement.

4.3 Council policies and City Priorities

4.3.1 Neighbourhood Plans link well to all three of the Council's corporate priorities set out in the Vision for Leeds :

- Leeds will be fair, open and welcoming
- Leeds' economy will be prosperous and sustainable
- All Leeds' communities will be successful

4.3.2 It also meets the Council value of 'Working with Communities' and related priority of 'consultation' set out in the Council's Business Plan 2011 – 15.

4.4 Resources and value for money

4.4.1 The cost of preparing a neighbourhood plan will need to be met by the neighbourhood forum but communities in most parts of Inner West will receive support from the Council, Planning Aid England and will be able to apply for £7,000 funding.

4.4.2 The Council's 'duty to support' covers statutory requirements and the examination and referendum. If a neighbourhood plan passes examination the Council will receive £25,000 towards the cost of the examination and referendum.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The Council will be responsible for ensuring a neighbourhood plan has been produced in line with the relevant legislation and regulations and will organise an independent examination and referendum as appropriate.

4.5.2 The Council will assess the process undertaken and the content of each neighbourhood plan, Neighbourhood Development Order and Community Right to Build Order.

4.6 Risk Management

- 4.6.1 There is a risk that the neighbourhood planning process is misunderstood, not considered relevant in some communities or seen as too time-consuming and costly.

5 Conclusions

- 5.1 Neighbourhood planning has been popular throughout the Leeds area, although there has been little interest in Inner West. This may be because local people are unaware of the opportunity (likely) or because there are few opportunities for neighbourhood planning activity (less likely). The support is available for Inner West communities to get involved and Area Committee have a critical role in raising awareness, supporting and empowering.

6 Recommendations

- 6.1 Note, consider and assess the opportunities and challenges for neighbourhood planning in Inner West
- 6.2 Note the interest expressed for a neighbourhood plan in New Wortley and agree to provide support if appropriate

This page is intentionally left blank

Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 20th March 2013

Subject: West North West Homes Presentation

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. West North West Homes have asked to make a presentation to the Area Committee instead of its usual six month update report.
2. A copy of the slides will be made available at the meeting.

Recommendations

3. Inner West Area Committee Members are invited to:
 - Note the contents of the presentation.

1 Purpose of this report

- 1.1 This report introduces the presentation made by the Area Performance Manager, West North West Homes.

2 Background information

- 2.1. West North West Homes provides an update to the Area Committee every six months. For this meeting, the Area Performance Manager has asked to deliver a short presentation.

3 Main issues

- 3.1 The presentation will be delivered by the Area Performance Manager, and the neighbourhood housing managers for Armley and Bramley & Stanningley will be available to answer questions.
- 3.2 A copy of the presentation will be provided at the meeting.

4.1 Consultation and Engagement

- 4.1.1. West North West Homes regularly consults with customers which informs its services plans and delivery.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

- 4.3.1. This section is not applicable to this report

4.4 Resources and value for money

- 4.4.1 West North West Homes is an arms length organisation wholly owned by the Council.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is not confidential, neither is it, or part of it exempt.
- 4.5.2 This report is not subject to Call-In.

4.6 Risk Management

- 4.6.1 There are no significant risks identified in this report.

5. Conclusions

- 5.1 West North West Homes are delivering a presentation instead of the usual six month update report. Neighbourhood Housing Managers will be available to answer questions at the meeting.

6 Recommendations

6.1 The Area Committee is asked to:

- Note the contents of the presentation.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Report of Assistant Chief Executive Customer Access and Performance

Report to Inner West Area Committee

Date: 20th March 2013

Subject: Development of Area Lead Role

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. A review of area working was completed in Dec 2012 with a number of recommendation agreed by Executive Board. One of the recommendations was to develop and strengthen the existing local “Champion role” and re-launch this as an Area Lead role. The main aims being to clarify the role itself, strengthen links to the Executive member and Council services, improve training and support and encourage both formal and informal links to relevant partners. This paper brings initial proposals to Area Committees for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.

Recommendations

2. Members are asked to give their views on these proposed arrangements for Area Committees to appoint a set of Area Leads across a number of themes from the next municipal year. In particular Members are asked to comment on the following:
 - Is the area lead role as described right – what changes / additions / amendments might be needed? What might need to go into the more detailed job description?
 - Is the list of core functional areas that each area committee should appoint to right?
 - Do the broad elements of training/support make sense or are there gaps – what role is there for peer support?
 - Any other comments / suggestions particular around the key issues highlighted?

1 Purpose of this report

- 1.1 A review of area working was completed in Dec 2012 with a number of recommendation agreed by Executive Board. One of the recommendations was to develop and strengthen the existing local “Champion role” and re-launch this as an Area Lead role. The main aims being to clarify the role itself, strengthen links to the Executive member and Council services, improve training and support and encourage both formal and informal links to relevant partners. This paper brings initial proposals to Area Committees for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.

2 Background information

- 2.1 One of the recommendations of the review of area working was to develop and strengthen the exiting member “champion role” and re-launch this enhanced role as an “Area Lead”. This paper sets out proposals for discussion which seeks to define the role itself, identify the training and support required and the linkages to both the Portfolio holder and key officers. The effectiveness of this approach will be monitored through Area Chairs and Area Leaders with updates provided within the Area Working Annual Report to Executive Board (first report due Autumn 2013). A list of current Area Champions is listed at Appendix 1.
- 2.2 Overall this role is seen as important in providing a local “lead” perspective on various issues and has great potential to do more in driving democratic accountability by providing area committee based leadership on key issues. The Area Lead role would also support Executive Members and Directors to better align city wide and local policy making, share best practice, provide support and challenge and help embed the locality working design principles.
- 2.3 It also links to the Commission for Local Government which identified the critical importance of local democratic leadership in driving the way in which local government responds to a changing and ever more challenging environment. Within the current financial context where budgets are shrinking and difficult decisions need to be made in terms of service delivery the importance of ensuring a strong local perspective and driving more local decision making is seen as an essential ingredient to making the right decisions.
- 2.4 The current Champion Roles are as follows:
- Community Safety – Cllr McKenna
 - Health & Well-being – Cllr Lowe
 - Fuel Poverty – Cllr Hanley
 - Corporate Carers – Cllr Gruen
 - Environment – Cllr Harper

3 Main issues

Defining the Area Lead Role

- 3.1 Building on the discussions so far, through the Review of Area Working consultation process and with the All Party Working Group which oversaw the review, it is proposed that the Area Lead role is defined as follows:

- Working closely with area committee chairs to identify and lead relevant debates at area committees supported by officers as required.
- Representing the area committee at local project or partnership meetings, and in the commissioning process to ensure the needs and interest of the area are represented. As required, issues will need to be brought back to the area committee for further consultation/discussion and for formal decision making.
- Developing informal opportunities and networks with council services and key partners to build understanding, drive closer partnership working, provide challenge and bring a local democratic perspective to a wider range of service delivery.
- Supporting the relevant executive portfolio holder and officer lead(s) to ensure a locality dimension to policy development, disseminating and building local understanding of the overall policy/strategy, highlight any service issues/failures, drive service improvement, to share best practice and capture and learn from innovative approaches developed through area committees.
- Working with officers to ensure progress is monitored through regular performance updates especially for any delegated functions.
- Using local forums and local community engagement mechanisms to develop a good understanding of the local needs and feeding these into policy development and service improvement processes.

3.2 The Area Review All Party Working Group felt it important that a standard or core set of area lead roles were nominated by every area committee. These should be focused on the delegated functions as this is where the role can have the greatest impact. But it was agreed that there were also some other important areas where a local lead was needed like health and wellbeing. Over and above this minimum others could be nominated by area committees to reflect key local issues. However, support and links to the centre via the portfolio holder and officer leads for these additional areas may not be as comprehensive. Consideration should also be given to the appointment of time limited “area leads” in response to a specific issue eg implementation of new legislation with a significant local impact eg welfare reform.

3.3 The list of core area leads needs to be developed and agreed with a view to having these in place from the new municipal year. A proposed list for further debate is as follows:

- Environment – including current street cleansing and environmental enforcement services delegation and in the future local parks and greenspace. Or could this be something broader around environment neighbourhoods – this depends a little upon the ALMO review and any impacts on the Area Panels.
- Children’s Services – including Youth Services. NB There may need to be more than one area lead for Children’s Services where there are two or more clusters as the area lead should also be the elected member representative on the cluster.
- Community Safety – to include CCTV delegation but with a potential for broadening this out depending upon further work in this area.
- Employment, skills and the local economy.

- Health and wellbeing/Reducing health inequalities – to include adult social care and fuel poverty.
- Neighbourhood Planning – including liaison links with Parish and Town Councils NB to be further explored depending upon the role for Area Committees in this area and the outcome of the Scrutiny inquiry.

3.4 Once the broad principles are agreed this needs to be further developed and defined into a more detailed job description which would set out in more detail the mechanisms for influencing or advocating eg meetings the Area Lead attends, liaison arrangements with the Portfolio holder(s), how the Area Lead interacts with other Area Leads from across the city etc. It is proposed to pilot this with the Health and Wellbeing and Community Safety Area Lead role.

Training and Support

3.5 Support, training and liaison arrangements will be important in making this work. Clearly these will need to be tailored to the particular functional areas but the following broad elements are proposed:

- Core Skills Training – provided through Member Development (linked to Inlogov research on what a good community leader looks like) to ensure area leads have key skills in areas like negotiation, partnership working, listening etc
- Area Lead Induction Training – facilitated by the Area Support Teams with service staff (eg Environmental Service Locality Managers, Health and Wellbeing Improvement Managers) and partners as appropriate. The aim to provide a broad understanding of the service provision in place, link members to the key partners, local partnerships and networks relevant to their functional area. For existing champions this might not be needed or could be more tailored.
- On-going Development/Support and Advice - briefings and informal meetings and updates to support Area Leads in fulfilling their role. This would also aim to build on-going links with service staff in the local area including meet the team and work shadowing. Briefings/updates on key policy issues – some of these would be on a city wide basis in conjunction with the portfolio holder and officers leads.
- Peer mentoring/support or action learning?

Other relevant issues

3.1 There are a number of key issues which will need to be considered, explored and debated:

- Some area committees have reported difficulties in appointing to the current champion roles. But on the flip side some backbench members have raised concerns about a lack of influence. Overall the Area Lead role provides an opportunity for backbench members to have more influence which might encourage individuals to come forward. Is there a need to provide guidance/best practice on how area committees appoint to these roles?
- It will require members to take on a wider role across the geography of the area committee not just their ward; and for other area committee members to

endorse/support the area lead in representing the area committees views. This may present some difficulties where Area Committees are politically split and Area Leads might be from another party.

- For the 2 ward area committee – Inner West – it needs to be considered whether co-optees to the Area Committee who are not elected members could fulfil an area lead role. Is this an option others might take up as well?
- Key to the success of the role will be the area lead keeping the area committee apprised of debates/actions from partnership bodies, bringing back key issues for debate and formal decision by the area committee as required. The area leads will also need to work closely with the area committee chairs in scheduling debates and to ensure appropriate time is set aside on agendas. Area Chairs will need to support Area Leads in this regard.
- Consideration should be given to appointing area leads for a minimum of term of two years to enable the development of local networks, relationships and expertise. However, this would still be subject to election outcomes.
- A key success factor for the area lead role is that we do actively consult, engage and liaise with them. In the past we have nominated champions but then not used them effectively or they haven't been fully aware of the requirements upon them. To be effective this requires portfolio holder to meet regularly (at least twice per year?) with area leads ideally with key officers as well. It will also require the relevant Directorates / Services / Partners to buy in to these arrangements particularly in terms of training and support.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This recommendation falls directly out of the recent review of area working which was subject to significant consultation with a range of stakeholders including members and officers. A series of drop in sessions were held for elected members over the summer 2012 and their views were influential in shaping the recommendations including the change proposed in this paper. An all party working group also further debated and shaped the review findings. Officer consultation was initiated through discussions with each directorate leadership team but were followed up with further specific discussions as required. The area support teams were a particularly important stakeholder as they are directly involved in the work of area committees and their views were gathered through team meetings and individual discussions.

4.1.2 It was recognised that the development of some of the proposals within the area review would require further more specific consultation and engagement and this report brings to Committee further information on the area lead role for consultation and input.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Equality is clearly represented within a number of the formally stated roles of an area committee. These include: to act as a focal point for community involvement, help members listen to and represent their communities and help members understand the specific needs of the community in their area. The development

of the area lead role aims to support members in undertaking this role of championing local needs by providing clear links to both the Executive Member, council service staff and to partners agencies. In addition it provides the mechanism for, and encourages, the negotiation and development of local solutions that suit local circumstances which will in turn address any issues of inequality.

4.3 Council Policies and City Priorities

4.3.1 These arrangements aim specifically to support in the delivery of improved outcomes in line with the City Priority Plan and Council Business Plans with many of the proposed roles lining directly to key priorities. The aim being to ensure that local needs are represented better in policy/strategy setting, decision making, service design and delivery and partnership working through this key role. The development of the area lead role provides an opportunity for members to further develop their community leadership role as set out within the Commission for Local Government and within the developing Council Business Plan.

4.4 Resources and value for money

4.4.1 This is essentially replacing an existing role and can be seen as a sensible way to divide up work between members of the area committee with an expectation that each member would take on a lead role. However, there remain concerns about the capacity issues for Area Committees that might arise from implementing this and other elements of the area review. This will continue to be monitored.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications, the report is available to the public and is subject to call in.

4.6 Risk Management

4.6.1 The proposal in this report implements a recommendation made by Executive Board and as such there are no direct risks arising from the proposals. Improving the governance and accountability of local partnerships through challenge and support from area leads is seen as important in delivering improved outcomes and tailoring services to local needs. There are also clear links to a number of the budget and financial risks and the development and strengthening of our locality working arrangements and local decision making will help to minimise key financial risks going forward.

5 Conclusions

5.1 This report sets out initial proposals for the implementation of an area lead role following the review of area working in 2012. The role is seen as crucial in providing a local "lead" perspective on various issues and in driving democratic accountability by providing area committee based leadership on key issues. This paper begins to clarify the role and is brought to the Committee at this early stage for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.

6 Recommendations

6.1 Members are asked to give their views on these proposed arrangements for Area Committees to appoint a set of Area Leads across a number of themes from the next municipal year. In particular Members are asked to comment on the following:

- Is the area lead role as described right – what changes / additions / amendments might be needed? What might need to go into the more detailed job description?
- Is the list of core functional areas that each area committee should appoint to right?
- Do the broad elements of training/support make sense or are there gaps – what role is there for peer support?
- Any other comments / suggestions particular around the key issues highlighted?

7 **Background documents**¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to West (Inner) Area Committee

Date: 20th March 2013

Subject: Wellbeing Fund Commissioning Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

- The purpose of this report is to advise the Inner West Area Committee of:
 - The Wellbeing Revenue Budget available for allocation in 2013/14.
 - The projects for consideration and approval from the Wellbeing Revenue Budget allocation for 2013/14.

Recommendations

- The Area Committee is asked to:
 - Note the available Wellbeing Revenue Budget for allocation in 2013/14.
 - Consider the projects listed in Section 3.2 for approval from the Wellbeing Revenue Budget allocation for 2013/14.

1 Purpose of this report

- 1.1 The purpose of this report is to advise the Area Committee of:
- The Wellbeing Revenue Budget available for allocation in 2013/14.
 - The projects for consideration and approval from Wellbeing Revenue Budget allocation for 2013/14.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed at Full Council taking into consideration both population and deprivation of an area.
- 2.2 The Inner West Area Committee seeks to ensure that Wellbeing funding is allocated following a set procedure and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round was held which invited organisations to submit proposals for projects. Applications were accepted for funding in 2013/14 up to 31st January, and Members have had a chance to discuss projects and applications in more detail through the General Purposes Sub Group.

3 Main issues

Wellbeing Revenue

- 3.1 Area Committees have received the same allocation to their Wellbeing Revenue Budgets for 2013/14 as given in 2012/13. This gives the Inner West Area Committee an allocation of **£136,710**. Taking into account project under spends from 2012/13, as reported at the Inner West Area Committee on 20th February 2013, the total fund available for new projects in 2013/14 is **£141,570**. The details of this calculation are set out in Table 1 below:

Table 1: Revenue Budget

Revenue	Total	Armley	Bramley
2013-14 Revenue Allocation	£ 136,710	£ 68,355	£ 68,355
Projected Carry Forward From 2012-13	£ 4,860	£ 2,706	£ 2,154
Total budget 2013/14	£ 141,570	£ 71,061	£ 70,509
Existing Commitments			
Bramley floodlights additional funding	£ 1,000		£ 1,000
Gross Revenue	£ 141,570	£ 71,061	£ 69,509

2013/14 Revenue Projects For Consideration

3.2 The Wellbeing commissioning round for 2013/14 received 36 applications for revenue funding totalling £245,018. (For a full list of these projects, please see Appendix 1). Members have reviewed the applications in detail and have agreed that the 20 projects listed in Table 2 below, valued at a total of £89,470 should go forward for consideration by the Area Committee on 20th March 2013. A further 11 projects have been deferred to a future Committee meeting and are listed at Table 3.

3.3 **Table 2: Revenue Projects for consideration at this meeting**

Cross Ward:	Armley	Bramley & Stanningley
Small grants & skips	£2,500	£2,500
Festive Light motifs	£1,850	£2,405
AST Engagement Budget	£ 750	£ 750
WNWH Gardening project	£2,808	£2,808
LCC Sports coaching scholarship	£ 500	£ 500
Summer sports leadership camp	£1,962	£1,962
Tasking action day budget	£ 500	£ 500
Armley:		
Healthy Living Network hub worker	£10,000	
New Wortley CC core costs	£ 6,000	
Clyde Walk Green improvements	£ 5,395	
Armley Saturday night project	£ 4,000	
Armley Festive Light switch on	£ 2,950	
Bramley & Stanningley:		
Broadleas CCTV		£ 1,784
Bramley Carnival		£ 4,250
Bramley Festive Lights switch on		£ 2,684
Bramley Music Festival		£ 2,500
Fairfield Community Centre		£ 4,820
Bramley War Memorial		£10,000
Site based gardener		£ 11,767
Fairfield garden refurbishment		£ 1,025

3.2 **Table 3 – Projects deferred for consideration at a future meeting**

Dosti Mothers Group & Creche	£ 8,858 (A&BS)
Police Off Road Bikes	£ 2,684 (A&BS)
Armley Common Right Trust equipment	£ 1,720 (A)
Youth Service holiday provision	£ 4,506 (A)
Clydes Junior Wardens Scheme	£ 3,400 (A)
Activ-8 Youth well-being night	£18,673 (BS)
Broadleas Young Tenant Project	£ 7,000 (BS)
Welfare / Employment support pot	£15,000 (A&BS)
Castleton School Allotment	£ 5,775 (A)
NPT Pedal Cycles	£ 1,000 (A&BS)
New Wortley Centre Manager	£16,500 (A)

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Elected Members have been consulted on local priorities through the Area Business Plan. The commissioning round began with a communication to all Area Committee contacts and a press release.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

- 5.1 Wellbeing funding provides an important opportunity to support local organisations and drive improvements to services. Applications for Wellbeing revenue funding totalling £245,018 have been received in 2013/14. Members have reviewed these applications and have recommended projects totalling £89,470 be considered for approval.
- 5.2 This report seeks the Area Committee's support for the applications recommended for approval for 2013/14.

6 Recommendations

- 6.1 The Area Committee is asked to:
- Note the available Wellbeing Revenue Budget for allocation in 2013/14.
 - Consider the projects listed in Section 3.2 for approval from the Wellbeing Revenue Budget allocation for 2013/14.
 - Note the projects listed at 3.3 for consideration at a future Committee meeting.

7 Background documents

- None

Appendix 1

	Project	Organisation
1	Small Grants & Skips	Area Support Team
2	Festive Lights - motif hire	Area Support Team
3	Priority Neighbourhoods Engagement	Area Support Team
4	Community Development Worker	Area Support Team
5	Gardening Towards Employment	The Conservation Volunteers
6	Target Hardening Scheme (Inner West)	CASAC
7	Dosti Mothers group and Crèche facilities	Dosti Mental Health Support Service
8	I Love West Leeds Festival	I Love West Leeds Festival
9	Sport Coaching Scholarship	LCC Sports Development
10	Summer Sports Leadership Project	LCC Sports Development
11	Financial Inclusion Officer	West North West Homes
12	North West Division Off Road Bikes	West Yorkshire Police
13	Action Days	Community Safety / Police
14	NPT Pedal Cycles	West Yorkshire Police
15	Club School Link Programme	Wortley Football Club
16	Replacement Tools	Armley Common Right Trust
17	Don't Call Me Old, Dear	Armley Helping Hands
18	Castleton Community Allotment Garden	Castleton Primary School
19	A Taste of Life	Healthy Living Network
20	Armley holiday programme	LCC Youth Service
21	New Wortly Community Leader	New Wortley Community Centre
22	Clyde Walk Green Improvements	Groundwork Leeds
23	The Clydes Junior Wardens Scheme	Groundwork Leeds
24	Broadleas CCTV camera	Leedswatch
25	Activ-8 (Young Persons Well Being Night)	Barca Leeds
26	Bramley Carnival	Bramley Carnival Committee
27	Bramley Christmas Lights Switch On	Bramley Lights Project
28	Bramley Music Festival	Bramley Music Festival
29	Fairfield Community Centre	Fairfield Community Centre
30	A War Memorial for Bramley	Bramley War Memorial Committee
31	Site Based Gardener for Bramley	Parks & Countryside

32	Fairfield Artwork/Garden Refurbishment	Area Support Team
33	Broadleas Young Tenant Project	West North West Homes
34	Armley Saturday Night Project	Breeze Leeds
35	Welfare Reform / Employment Support Budget	Area Support Team
36	Armley Festive Light Switch on	Area Support Team

This page is intentionally left blank

Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 20th March 2013

Subject: Area Update Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

This report was postponed from February's Area Committee meeting

Summary of main issues

1. The Area Update Report provides Members with information on key services and other activities delivered in the inner West area, including the transfer of Bramley Baths to the community and Healthy Living Network's new hub on Armley Town Street. The report also provides an update on the Area Committee's Business Plan and seeks Members' views on priorities and actions for the 2013/14 Business Plan refresh.

Recommendations

2. Inner West Area Committee Members are invited to:

Note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports

- Note the progress made against the Area Committee's Business Plan and comment on priorities and actions for the 2013/14 refresh.

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members on progress against the Area Support Team's work programme and local priorities.
- 1.2 The report also provides an update on progress against actions in the Inner West Area Committee's Business Plan.

2 Background information

- 2.1. An Area Committee Update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

3 Main issues

- 3.1 Inner West Area Committee Business Plan
- 3.2 In March 2012, the Area Committee approved its Business Plan 2011-2015. Appendix 1 shows progress against the actions in the plan and what the impact has been on local communities. Members will note that the format of the plan has changed. This was done to bring all four West North West Area Committee Business Plans onto a common template.
- 3.3 The Business Plan is refreshed each year, and it is proposed that the themes will change from the old Leeds Initiative headings to the Council Plan's 'Best City For..' priorities. The refresh will not substantially change the plan, but the Committee is asked to consider whether the current actions are relevant and whether any new ones should be added.
- 3.4 Healthy Living Network
- 3.5 Healthy Living Network have leased a premises on the corner of Mistress Lane and Town Street in Armley to provide a hub for the local community. Opening soon, it will provide activities, space for people to make and sell crafts and a structured volunteering programme.
- 3.6 The organisation also has permission to cultivate the derelict land opposite the hub, which is currently boarded up, overgrown and attracts anti-social behaviour.
- 3.4 The hub will also offer cooking sessions and specific work to help young people with mental health issues, however the development of further activities at the centre will be driven by consultation with local residents.
- 3.5 Inner West Neighbourhood Improvement Programme
- 3.6 The Inner West Neighbourhood Improvement Board met in December and discussed how to deliver improvements around the three priority themes of Employment & Learning, Health & Wellbeing and Improving Learning Outcomes.
- 3.7 The West North West Area Support Team is working with the theme leads to develop a neighbourhood improvement plan that will be presented to the Board and Area Committee for approval in March.

3.8 Bramley Baths

- 3.9 The asset transfer of Bramley Baths into community management has successfully taken place. Bramley Baths is now managed by Bramley Baths & Community Limited (an Industrial Provident Society) for the benefit of the community. Officers from the council's Asset Transfer Unit and Sports Unit provided valuable support to the enterprise - which has been led by a hard working group of volunteers - the Friends of Bramley Baths.
- 3.10 During December 2012 refurbishments and re-decoration work to improve the facility took place - including repairs and upgrades to the wet-side changing rooms and replacement of lockers on the side of the pool. The baths will continue to open for 49 hours a week enabling people to use the gym, swim, take swimming lessons, use the steam room and enjoy a fitness class programme. The longer term ambition is to increase opening hours, based on demand. The service for local schools who use the Baths to teach children to swim, has continued uninterrupted. The Recreation Room (formerly The Studio) is now available to hire for classes, meetings, parties and already local community & voluntary groups are exploring this option. Bramley Baths will continue to accept LeedsCard discounts for their services and to promote the LeedsCard to customers.
- 3.11 The baths received high profile publicity through the Guardian newspaper on 2nd January 2013 - a two-page photo-spread from the New Year's Day Big Dip event reached a nationwide audience. The Big Dip drew 100 people in for a mass-plunge into the pool to celebrate the new era, and was well received with many participants posting positive comments and photos on social media. Plans for a March open-weekend and associated special events, a February half-term programme for children, and Easter holiday family & child-friendly activities - are in development. The baths team, led by manager Danny Whiteley, are working hard to reach new groups and organisations with affordable, relevant services and would welcome any potential opportunities for bookings or new relationships that the Inner West Area Committee would like to recommend.
- 3.12 A billboard advert promoting Bramley Baths will appear on the community billboard space on Stanningley Road from mid-February and inside the baths, there is now a small exhibition of found photographs, showing the building and its patrons at swimming galas and other events from 1904 onwards. The management are hoping visitors will help to identify the people in these photographs, and a collection of albums and news clippings that relate to the life and history of this community building.
- 3.13 The Friends of Bramley Baths would like to thank the members of the Inner West Area Committee for their support to keep the baths open during the transfer period. For further information please contact danny@bramleybaths.com, 0113 214 6000.
- 3.14 Leeds City Council Youth Service
- 3.15 Bramley Update:
- The Bramley School of Rock sessions have focussed on health issues and have been making healthy snacks.

- Youth workers supporting the Ganner's mobile provision have helped three young people get job interviews.
- The Friday generic youth club has focussed on mental health issues and also hosted an awards night to celebrate the young people's achievements.
- Young people from the Participation Group have attended citywide training on consultation and have contributed to an Executive Board report on Youth Services in the city.

3.16 Lazer Centre Update:

- Seven young carers from West Leeds have joined a regular group at the centre with lots of activities planned for the coming term.
- Eight girls from the travelling community have joined a group supported by Chiva and it is hoped that more young people from this community will begin to access the centre.
- The centre has a number of activities supporting young people aged 14-19 not in education, employment or training, and workers go into local communities to find more NEET young people to work with, as well as taking referrals from the Armley cluster.
- There are currently 30-40 local young people attending Friday night sessions, and new activities planned for the centre include archery and in line skating.

3.17 Armley Update

- Young men from the Wythers have started a twelve week motorbike course.
- Young people from New Wortley helped interview Casual Activity Workers during a recent recruitment drive, and also decided how to spend £250 from the curriculum budget at the centre.
- Attendance at the Friday night session at Strawberry Lane community centre has increased, with young people from different backgrounds mixing together. The recent DJ workshop was extremely popular.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1. Community forums are held on a monthly basis in Armley and bi-monthly in Bramley within Inner West Leeds.

4.1.2. Ward Members are consulted on projects and initiatives within their ward on matters relating to the Support Team's work programme and locality priorities.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

4.3.1. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11, and rolled forward again to 2011/12 with amendments only to environmental delegations.

4.3.2. The Area Functions are included in the Council's Constitution (Part 3, section 3C).

4.3.3. Area Support Team's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1. Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

4.4.2. In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.

4.4.3. In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies for example the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, Well-being funding has resourced some projects related to its roles.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with the Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.5.1 This report is not subject to Call-In.

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5. Conclusions

5.1 The Area Update report provides Members with information on a range of services and activities in the inner West and asks the Committee to note progress against the Inner West Business Plan.

6 Recommendations

6.1 The Area Committee is asked to:

- Note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports.
- Note the progress made against the Area Committee's Business Plan and comment on priorities and actions for the 2013/14 refresh.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Inner West Business Plan (Priorities for Action) 2012-15

Approved at March 2012 Area Committee

Improvement Priority	What will the Area Committee do to address this priority?	Which service or partner is responsible?	What did we do?	What was the impact?
Sustainable Economy and Culture				
Provide opportunities for people to get jobs or learn new skills	Develop a programme of work to tackle unemployment in priority neighbourhoods.	Jobs & Skills Job Centre Plus Community Centres	Sessions run in Fairfield and New Wortley. New Job Shop at Armley Library.	<p>In its first six months, the Armley Job Shop signed up three times more customers than when the service was based at Strawberry Lane Community Centre.</p> <p>New Wortley Community Centre and Fairfield Community Centre both run well attended job shops that have supported people back into work.</p>
Make better use of our community buildings	Support the Community Centre Consortium's programme of work, in particular the medium and long term plans for Fairfield and New Wortley Community Centres	Area Support Team Community Centres BARCA	<p>The Area Committee funded the Social Enterprise and Business Facilities Manager post from April to September. The Area Support Team is providing support to secure short term grant funding for the BSFEM post.</p> <p>A multi-agency group is to be established to support the New Wortley Community Centre Board develop a medium and long term plan.</p>	<p>Social enterprises at the two centres earned their highest revenues this year.</p> <p>Funding was secured to keep the BSFEM in post for a further six months.</p> <p>The number of activities running in both centres has increased since April.</p>

<p>Work with local businesses and partners to support a flourishing local economy.</p>	<p>Work with businesses and partner agencies to promote Armley Town Centre as a safe and clean place to shop.</p>	<p>Area Support Team Police Environmental Locality Team</p>	<p>The Armley Town Street action plan aims to reduce anti-social behaviour and street drinking on Town Street.</p> <p>Organised a Festive Light switch on event.</p>	<p>A number of actions have been completed, including a survey of businesses, enforcing the DPPO and engaging with Eastern European groups of drinkers to explain the law around anti-social behaviour.</p> <p>The festive light switch on took place on 24th November. Unfortunately rain impacted attendance but it was well publicised beforehand to promote the town as a shopping destination.</p>
<p>Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities.</p>	<p>Work with partners to develop local projects that offer new opportunities to participate in sport and cultural activities.</p>	<p>Area Support Team LCC Sport Development I Love West Leeds Festival</p>	<p>The Area Committee continued to fund additional opening hours for Bramley Baths ahead of its transfer to a resident led consortium.</p> <p>The Area Committee provided grant funding for LCC Sport Development to hold taster sessions at local sports clubs for school age children and young people.</p> <p>The Area Committee funded the I Love West Leeds Festival .</p>	<p>The transfer of Bramley Baths was delayed and LCC Sports are funding the extended hours until January.</p> <p>Over 800 children from the inner west attended the sports sessions over the summer.</p> <p>The I Love West Leeds festival was cancelled due to bad weather. Outdoor cinema screenings were held in October at Fairfield and New Wortley.</p>

Safer and Stronger Communities				
Reduce crime and antisocial behaviour, with a particular focus on reducing burglary rates	Deliver and review Armley and Bramley burglary reduction plans. Work with the tasking partnership to solve priority issues and hotspot concerns.	Divisional Community Safety Partnership	The police trialled Operation Optimal in the inner West Area to reduce burglaries to predict burglary patterns using technology.	Burglary rates dramatically reduced in 2012 compared with the previous year, by 38% in Armley and 65% in Bramley & Stanningley.
Consult local people on changes that may affect their lives and support them to get involved in local decision making.	Hold community forums and meetings across the ward. Ensure significant developments are appropriately communicated to the public.	Area Support Team	Community forums are held in Bramley and Armley. AST officers attend the New Wortley residents' association public meeting to consult and update on current initiatives.	A range of actions are raised and followed up at forum meetings from tidying up a war memorial to introducing new parking restrictions. Both forums are well attended and often reported on in the local paper.
Support the development of strong networks of community groups who contribute to improving their neighbourhood. Support local events that bring people together.	Support local voluntary, community and faith organisations to play a lead role in the development and implementation of neighbourhood activities.	Area Support Team West North West Homes	Resident representatives invited to sit on the Neighbourhood Improvement Board and Neighbourhood Partnerships. AST supported family events in the Broadleas and Fairfields to survey local residents about their neighbourhood.	Residents from three out of four priority neighbourhoods have been recruited to the Board, and work is ongoing to find a representative from the Fairfields. AST surveyed residents at the Broadleas funday in August and the Fairfield Halloween event. Both were organised by the local multi-agency meetings.

Support volunteering within our local communities	Engage volunteers to work within local communities and support the development of community assets.	Area Support Team Community Centre Consortium	The Area Committee funded Business and Social Enterprise Manager has increased the number of volunteers at the Community Centres and put in place a development and training programme. The Friends of Bramley Baths have been supported by Barca and the Council to take over the running of Bramley Baths	Volunteers at the community centres are learning new skills and feel supported by the paid staff and Board. Asset transfer of Bramley Baths was completed in January 2013.
Improve the local environment and our parks and open spaces	Work through the environmental delegation and local tasking to tackle environmental hotspots	Locality Team Tasking	Members approved the service level agreement with the locality team and are regularly updated at the Area Committee and General Purposes Sub Group.	Members have complemented the Locality Team on their swift response to referrals.
Health and Wellbeing				
Promote healthy lifestyles and tackle health inequalities	Complete the New Wortley Health Needs Assessment and work with partners to deliver health related programmes of activity in priority neighbourhoods.	NHS Leeds Health Living Network Barca Fairfield & New Wortley Community Centres	New Wortley HNA completed and being used to target resources. HLN are continuing their successful referral project in local pharmacies and are planning sessions to promote men's health. Barca are running a number of sessions in Fairfield including fitness classes and family cooking session.	Increased number of well-being activities in New Wortley. Secured additional funding from NHS on the back of the Health Needs Assessment. New projects in the pipeline from Healthy Living Network to tackle mental health and harm reduction.

Children and Families				
All children and young people in Leeds have access to out of school activities.	Work with partners to target and deliver diversionary activities for young people.	Youth Service Barca Clusters	Area Committee funded three youth projects – Tuesday night football and Saturday night project in Armley and summer sports sessions across the two wards.	Attendance at sessions: Football - 12 Saturday night project - 50 juniors & 15 seniors Summer sports sessions – 800
Housing and Regeneration				
Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods Support partnership working around Priority Neighbourhoods.	Review priority neighbourhood working.	Area Support Team NHS Leeds LAMP meetings	The LAMP meetings were reviewed and a new Neighbourhood Improvement Programme has started for the four most deprived neighbourhoods in the inner West. The programme is lead by an improvement board with newly strengthened Neighbourhood Partnership meetings delivering the front line service improvements. A neighbourhood improvement plan is being drafted.	Increased awareness among partner agencies about the challenges in the priority neighbourhoods. Clear focus on priority themes that contribute most to the deprivation in the neighbourhoods. Closer working between agencies through the new Neighbourhood Partnerships.
Ensure efficient use of available resources such as Wellbeing in order to address both local and citywide priorities.	This priority was not in the Committee's original Business Plan. Actions for this priority will be included in the 2013/14 refresh.			



Report author: Gerard Watson

Tel: (0113) 39 52194

Report of the Chief Officer (Democratic and Central Services)

Report to West (Inner) Area Committee

Date: 20th March 2013

Subject: Dates, Times and Venues of Area Committee Meetings 2013/14

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley; Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2013/2014 municipal year which commences in May 2013, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

Recommendations

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2013/14 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Once the date of the Annual Council Meeting for 2014 has been finalised, Members are requested to agree to the Chair, in consultation with Area Management Officers, approving the arrangements for the seventh Area Committee meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members and relevant parties being informed of the arrangements for the meeting at the earliest opportunity.

5. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

1 Purpose of this report

- 1.1 The purpose of this report is to seek the Area Committee's formal approval of a meeting schedule for the 2013/2014 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2013/14, the dates and times of the Area Committee meetings need to be approved at the earliest opportunity.

3 Main issues

3.1 Meeting Schedule

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader and their team. They follow the same pattern as last year, i.e. Wednesdays in June, September, October, December, February and March :-

26th June 2013, 4th September 2013, 23rd October 2013, 18th December 2013, 12th February 2014 and 19th March 2014.

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, any proposed substantial change to the cycle may cause disruption in terms of co-ordination between the Area Committees.

3.2 Meeting Days and Times

- 3.2.1 Currently the Committee meets on a Wednesday at 5.00pm and the above suggested dates largely reflect this pattern.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

- 3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.
- 3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, in line with the Constitution, paragraph 3.1.1 (above) should also propose a seventh meeting, the main purpose for which is to elect a Chair for the forthcoming municipal year. This meeting is required to take place in the run up to the Annual Council Meeting (specifically, this meeting is required to take place by no later than the last working day before the Annual Council Meeting).
- 3.2.5 Currently, there is some uncertainty around the date on which the 2014 Annual Council Meeting will take place, which is due to the fact that the date for the Local Elections is yet to be confirmed, as it may potentially be linked to the date of the European Elections. With this in mind, it is proposed that the scheduling of the seventh Area Committee meeting in May/June 2014 be revisited, once the date of the Annual Council Meeting has been finalised.

3.3 **Meeting Venues**

- 3.3.1 Currently, the Committee's meeting venues are located within the Inner West area.
- 3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of the Civic Hall with the benefits of meeting within the Area's locality.

4 **Corporate Considerations**

4.1 **Consultation and Engagement**

- 4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.
- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

4.3 Council policies and City Priorities

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with Executive and Decision Making Procedure Rule 5.2, the power to Call In decisions does not extend to decisions taken by Area Committees.

4.6 Risk Management

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2013/14 Council diary.

5 Conclusions

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2013/14, Members are requested to agree the arrangements for the same period at today's meeting.

6 Recommendations

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2013/14 municipal year, in order that they may be included within the Council's official diary for the same period.
- 6.2 Once the date of the Annual Council Meeting for 2014 has been finalised, Members are requested to agree to the Chair, in consultation with Area Management Officers, approving the arrangements for the seventh Area Committee meeting (the main purpose for which is to elect a Chair for the

forthcoming municipal year), with all Committee Members and relevant parties being informed of the arrangements for the meeting at the earliest opportunity.

6.3 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

7 Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Directions to Eric Atkinson Centre, Wellington Gardens, Off Waterloo Road



The Eric Atkinson Centre is at the end Wellington Gardens (LS13 2JA), and is the corner building on the left just behind the 'Wellington Gardens' sign.

From Broad Lane or Upper Town Street, go down Waterloo Road then turn onto Wellington Gardens, take the left fork and continue to the end.

There is no dedicated parking at the centre, please park considerately on the street.

This page is intentionally left blank